

স্মারক নং - ২৭৭৬, তারিখ - ৩০/৭/১৯

তার প্রকৌঃ (সংস্থাপন)

Government of the People's Republic of Bangladesh
Ministry of Housing and Public Works
Admin Section-1
www.mohpw.gov.bd

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অতিরিক্ত সচিব (সংস্থাপন)
গণপূর্ত অধিদপ্তর, ঢাকা

No. 25.00.0000.013.08.002.18-

গণপূর্ত অধিদপ্তর সচিব	Date: ০১ July 2019
আইসি ও সিএস	
আইসি নং: ০৬/১৯১৯	
আইসি নং: ০৬/১৯১৯	

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To : Chief Accounts Officer
Ministry of Housing and Public Works
Segunbagicha, Dhaka.

Subject : Permission to go abroad.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to grant 12(twelve) days earned leave infavour of Mrs. Farhana Ahmed, Executive Engineer (E.M), Public Works Department, Dhaka to visit religious and historical places in India from 16.06 2019 to 27.06.2019 or nearer 12(twelve) days from the date of her actual departure from Bangladesh under the following terms and conditions:

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সচিব (সংস্থাপন)
গণপূর্ত অধিদপ্তর, ঢাকা

- (a) All expenses in this regard will be borne by herself;
- (b) She will not be allowed to stay abroad beyond the approved period;
- (c) She will join her present post after returning from abroad;

স. সুরায়া বেগম
৪/৭/১৯

2. This order is issued with the approval of the competent authority.

সচিব (সংস্থাপন)
গণপূর্ত অধিদপ্তর, ঢাকা

- অনুমতি প্রাপ্তি পরেই কার্যক্রম শুরু করা হবে।
- বিধি মোতাবেক প্রয়োজনীয় কাগজাদি প্রস্তুত করা হবে।
- সমস্ত যোগদান করণ এবং কার্য বিবরণী প্রদেয় করা হবে।
- পত্রের মর্মনিূসারে কাজে নিয়োজিত করা হবে।
- কার্যক্রমের বাস্তবায়নের প্রতিবেদন দিবে।
- প্রাপ্তি পরেই কার্যক্রম শুরু করা হবে।
- নথিভুক্ত করা হবে।

(Mosa.Surajya Begum)
Deputy Secretary
9545930
mohpwsection1@gmail.com

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৩/৭/১৯

No. 25.00.0000.013.08.002.18- ৬৬৩

Date: ০১ July 2019

Copy forwarded for kind information and necessary action to :

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. the High Commissioner, High Commission of India in Bangladesh.
3. H.E. the High Commissioner, High Commission of the Peoples Republic of Bangladesh in India.
4. Chief Engineer, Public Works Department, Segunbagicha, Dhaka.
5. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. P S to Secretary, Ministry of Housing & Public Works, Bangladesh Secretariat, Dhaka.
8. Mrs. Farhana Ahmed, Executive Engineer (E/M)(c.e), Public Works Department, Dhaka.
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
10. System Analyst, Ministry of Housing and Public Works, Dhaka [with the request to upload this at the website of the Ministry].
12. Office copy/ Master file.

[Handwritten signature]
(Mosa.Surajya Begum)
Deputy Secretary

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-02-

Office of the Chief Engineer
Public Works Department
Establishment Branch-1, Dhaka.
www.pwd.gov.bd

Memo.No.25.36.0000.211.25.100.13- 1280 (5)

Date: 23/07/2019

Copy forwarded for information and necessary action to:-

1. Additional Chief Engineer(E/M), PWD E/M P&D Zone, Dhaka.
2. Executive Engineer, PWD E/M MIS Division-2, Dhaka.
3. Mrs. Farhana Ahmed, Executive Engineer(E/M)(c.c), Public Works Department, Dhaka.
4. Chief Accounts Officer, Ministry of Housing & Public Works 2nd 12-storied Bldg.Segunbagicha, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. P/F

N Shaha
23.07.2019
(Nandita Rani Shaha)
Superintending Engineer(Establishment)
Public Works Department, Dhaka.
Phone: 9560999 *N Shaha*