

PROJECT COMPLETION REPORT (REVENUE PROJECT)

A. PROJECT DESCRIPTION

01. Name of the Work :
02. Administrative Ministry :
03. Executing Agency :
04. Location of the Work :
05. Objectives of the Work :
06. Estimated Cost (In Lac Taka) :
07. Date of Approval :

08. Implementation Period :

Description	Date of commencement	Date of Completion
(a) Original		
(b) Actual		

09. Financing Arrangement (GOB) :

(Taka in Lac.)

Total amount	Loan	Grant
1	2	3

B. IMPLEMENTATION POSTTION

01. Implementation Period :

Implementation Period as per Estimate		Actual Implementation	Time Over-run (% of original implementation period)	Remarks
Original	Latest Revised			
1	2	3	4	5

02. Cost of the Project :

(Taka in Lac)

Description	Estimated Cost		Actual expenditure	Cost-over-run (% of original cost)	Remarks
	Original	Latest revised			
1	2	3	4	5	6
TOTAL					

03. Component-wise Progress (As per latest approved Estimate) :

(Taka in Lac)

Items of (as per Estimate)	Unit	Target (as per Estimate)		Actual Progress		Reasons for deviation (±)
		Financial	Physical	Financial	Physical (Quantity)	
1	2	3	4	5	6	7

C. FINANCIAL AND PHYSICAL PROGRAMME :

01. (a) Original and revised schedule as per Estimate :

(Taka in Lac.)

Financial Year	Financial provision & physical target as per original Estimate.		Financial provision & physical target as per latest revised Estimate.	
	Taka	Physical %	Taka	Physical %
1	2	3	4	5

01. (b) Revised Fund allocation and progress :

(Taka in Lac.)

Financial year	Revised Allocation & target		Taka release	Expenditure & physical progress	
	Total Taka	Physical		Total Taka	Physical
1	2	3	4	5	6

D. ACHIEVEMENT OF OBJECTIVES OF THE PROJECT :

Objectives as per Estimate/ PCP/ PP	Actual achievement	Reasons for shortfall,
(a)		
(b)		
(c)		
(d)		

E. MONITORING AND AUDITING

0.1 Monitoring :

Name & designation of the inspecting official	Date of inspection	Identified Problems	Recommendations
1	2	3	4
(a) Ministry / Agency :			
(b) Others : (Please specify)			

0.2. Auditing during and after Implementation :

2.1 Internal Audit :

Auditing Period	Date of submission of Audit Report	Major findings/ objections	Whether objections resolved or not.
1	2	3	4

2.2. External Audit :

Auditing Period	Date of submission of Audit Report	Major findings/ objections	Whether objections resolved or not.
1	2	3	4

F. DESCRIPTIVE REPORT

1. General Observations/ Remarks of the Project :

1.1. Background :

1.2. Objectives :

1.3. Project revision with reasons :

Date :.....

Signature and seal of the Executive Engineer

2. Remarks & Recommendations :

Date :.....

Signature and seal of the Superintending Engineer