



GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
OFFICE OF THE EXECUTIVE ENGINEER
PWD E/M DIVISION-4
2ND 12 STORIED GOVT. OFFICE BLDG.
SEGUNBAGICHA, DHAKA.
Tel : 9333865 (OFFICE)

INVITATION FOR TENDER
TENDER NO : 28 (2014-2015)

TENDER MEMO NO :1108
14.01.2015

DATE :

1	Ministry/Division	Ministry of Housing & Public Works	
2	Agency	Public Works Department	
3	Procuring Entity Name	Executive Engineer, PWD E/M Division-4, Dhaka.	
4	Procuring Entity Code	Not Used at Present	
5	Procuring Entity District	Dhaka.	
6	Invitation for	Supply , Installation, Testing & Commissioning of 01 No Passenger Lift.	
7	Invitation Ref No	1108	
8	Date	14.01.2015	
KEY INFORMATION			
9	Procurement Method	Open Tendering Method (OTM)	
FUNDING INFORMATION			
10	Budget and Source of Funds	GOB	
11	Development Partners (if applicable)	N/A	
PARTICULAR INFORMATION			
12	Project / Programme Name (if applicable)	বাংলাদেশ সচিবালয়ের ২ ও ৩ নং ভবনের মধ্যবর্তী স্থানে ৮০০ কেজি ১০ প্যাসেন্জার সরবরাহ ও স্থাপনসহ আনুষঙ্গিক কাজ।	
13	Tender Package No.	28(2014-2015)	
14	Tender Package Name	বাংলাদেশ সচিবালয়ের ২ ও ৩ নং ভবনের মধ্যবর্তী স্থানে ৮০০ কেজি ১০ প্যাসেন্জার লিফট সরবরাহ ও স্থাপনসহ আনুষঙ্গিক কাজ।	
		Date	Time
15	Tender Last Selling Date	03.02.2015	Up to Office Hour
16	Tender Closing Date and Time	04.02.2015	12-00 P.M.
17	Tender Box Opening Date and Time	04.02.2015	12-30 P.M.
18	Tender Documents Opening Date and Time	04.02.2015	03-30 P.M.
19	Name & Address of the office(s)	Address	
	- Selling Tender Document (Principal)	(i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka.	
	- Selling Tender Document (Others)	(i) Divisional Commissioner, Dhaka Division, Dhaka. (ii) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. (iii) PWD E/M Mechanical Workshop Division, Dhaka. (iv) PWD Wood Workshop Division, Dhaka. (v) PWD Division-1, Dhaka. (vi) PWD Subdivision-5, (Under PWD Division-4), Dhaka.	
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS			
	i) Receiving Tender Documents (Principal)	(a) PWD E/M Division-4, 2nd 12- Storied Govt. Office Building, Segunbagicha, Dhaka.	
	- Receiving Tender Documents (Others)	(a) Divisional Commissioner, Dhaka Division ,1st 12- storied Govt. Office Building, Segunbagicha, Dhaka. (b) Police Commissioner, Dhaka Metropolitan Police, Dhaka. (c) PWD Eden Bldg. Division, Bangladesh Secretariat, Dhaka.	
	- Opening Tender Document	(a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka.	
20	Place / Date / Time of Pre-Tender Meeting (Optional)	N/A	
INFORMATION FOR TENDERER			
21	Brief Eligibility & Qualification of Tenderer	This invitation for Tender is open to all Eligible Tenderers having the following qualifications. Reputed bonafided firm / organization having : a) Up to date i) valid Trade License, ii) Income Tax Clearance certificate, iii) VAT Registration Certificate iv) Valid Minimum BC Category Electrical & Electrical Supervisory License from Electrical Licensing Board, Bangladesh. b) The Minimum number of Years of experience of the Tenderer in the Supply , Installation, Testing & Commissioning of Lifts shall be 05(Five) Years.	



		c) The Tenderer shall have experience in Successfully Completion for Supply, Installation, Testing & Commissioning of Lifts of at least 01 (One) Contract within the last 05 (Five) Years (i.e years counting backward from the date of publication of IFT in the news paper) in any Govt./Semi Govt./Autonomous Bodies /Organization in Bangladesh with a value of at least Tk. 35.00 (Thirty Five) (BDT) Lac.			
		d) The required Average Related Annual Construction Turn Over Shall be Greater than Tk. 100.00(One Hundred) Lac Over the last 05 (Five) Years.			
		e) Liquid Asset : The minimum amount of Liquid Assets i.e. working capital or credit facility of the Tenderer shall be Tk 50.00 (Fifty) (BDT) Lac			
22	Brief Description of Goods or Works		Supply , Installation, Testing & Commissioning of 01 No Passenger Lift.		
23	Price of Tender Document (Tk)		1000 (One Thousand) Only (Non Refundable).		
24	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)	Completion Time in Months
	1	বাংলাদেশ সচিবালয়ের ২ ও ৩ নং ভবনের মধ্যবর্তী স্থানে ৮০০ কেজি ১০ প্যাসেন্জার সরবরাহ ও স্থাপনসহ আনুষঙ্গিক কাজ।	Bangladesh Secretariat, Dhaka	Tk : 1,00,000/- (One Lac) Only	04 (Four) Months
PROCURING ENTITY DETAILS					
25	Name of Official Inviting Tender		Md. Shamsul Alam		
26	Designation of Official Inviting Tender		Executive Engineer.		
27	Address of Official Inviting Tender		PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka.		
28	Contact details of Official Inviting Tender		<Tel. No.> 9333865	<Fax No.> 9333865	<e-mail> ee_emdk4@pwd.gov.bd
29.	Special instructions :	a) The Tenderer shall be the Local Agent /Distributor of the proposed brand of Lift .			
		b) Certificate from the original manufacturer or supplier ensuring availability of spare of the Lift for the next 15 (Fifteen) years are to be submitted with the Tender.			
		c) The Successful bidder shall Operate for 01(one) year &, Maintain & Service the installed Lift as per direction of the Engineer in-Charge for 02(Two) year after Successful Commissioning of the Lift with free of cost.			
		d) Rate must be quoted both in figures & in words for each item of works in the attached schedule up to two digits beyond decimal point.			
		e) If the Tenderer submit any false, incorrect or forged certificate, the Tender Security may be forfeited .			
		f) Original Copy of Receipt of purchasing Tender Documents & Attested copy of upto date Income Tax Clearance certificate , VAT Registration Certificate, Trade License, Work Experience Certificate & Turn Over Certificates etc. must be submitted with the Tender.			
		g) For any unavoidable reason, if the office remains closed at the Date of Receiving & Opening, the Tender will be received & opened in the next office day at the same time.			
		h) The procuring entity reserves the right to reject all tenders or annul the Tender proceedings.			
		i) All other required qualifications, Terms & Conditions of the Tenderer are mentioned in the Tender document / Tender Data Sheet(TDS) and the Tenderers must have to submit documents & other papers as per Tender document & Tender Data Sheet (TDS) with the Tender.			

(Md. Shahinur Islam)
Sub-Assistant Engineer
PWD E/M Division-4,
Dhaka.

(Ismail Hossain Farhad)
Assistant Engineer-1
PWD. E/M Division-4, Dhaka.

(Md.Shamsul Alam)
Executive Engineer
PWD E/M Division-4,
Dhaka.