**GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH**

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE**)

**I N V I T A T I O N F O R T E N D E R**

**TENDER NO :14 (2015-2016)**

**TENDER MEMO NO : 475 DATE : 18.10.2015.**

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| 1 | Ministry/Division | Ministry of Housing & Public Works  |
| 2 | Agency | Public Works Department |
| 3 | Procuring Entity Name | Executive Engineer, PWD E/M Division-4, Dhaka.  |
| 4 | Procuring Entity Code | Not Used at Present |
| 5 | Procuring Entity District | Dhaka. |
| 6 | Invitation for  | Supply, Installation, Testing & Commissioning of Air Cooler and Generator set. |
| 7 | Invitation Ref No | Memo No-475, Date: 18.10.2015 |
| 8 | Date | 18.10.2015 |
| **KEY INFORMATION** |
| 9 | Procurement Method | **Open Tendering Method (OTM)** |
| **FUNDING INFORMATION** |
| 10 | Budget and Source of Funds | **GOB** |
| 11 | Development Partners (if applicable) | N/A |
| **PARTICULAR INFORMATION** |
| 12 | Project / Programme Name (if applicable) | Supply, Installation, Testing & Commissioning of Air cooler and Generator set. |
| 13 | Tender Package No. |  |
| 14 | Tender Package Name | Accordingly to As Per Lot  |
|  |  | Date | Time |
| 6. | Tender Last Selling Date | **11.11.2015** | **Up to Office Hour** |
| 7. | Tender Closing Date and Time | **12.11.2015** | **12-00 P.M.** |
| 8. | Tender & Documents Opening Date and Time | **12.11.2015** | **12.30 PM.** |
| 19 | Name & Address of the office(s) | **Address** |
|  | - Selling Tender Document (Principal) | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | - Selling Tender Document (Others) | (i) Divisional Commissioner, Dhaka Division,Dhaka. |
| (ii) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. |
| (iii) PWD E/M Mechanical Workshop Division, Dhaka.  |
| (iv) PWD Wood Workshop Division, Dhaka.  |
| (v) PWD Division-1, Dhaka.  |
|  (vi) PWD Sub division-5, (Under PWD Division-4), Dhaka. |
|  | NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS |
|  | - Receiving Tender Documents | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | - Opening Tender Document | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| 20 | Place / Date / Time ofPre-Tender Meeting (Optional) | N/A |
| **INFORMATION FOR TENDERER** |
| 21 | Eligibility of Tenderer | This invitation for Tender is open to all Eligible Tenderers having the following qualifications. Reputed legitimate firm / organization having :1. Up to date i) valid Trade License, ii) Income Tax Clearance certificate, iii) VAT Registration Certificate iv) Valid ABC Category Electrical & Electrical Supervisory License from Electrical Licensing Board, Bangladesh.
2. Minimum 05 (Five) Years work experience in the Supply, Installation, Testing & Commissioning of Air cooler(For Lot No-1 ) and Generator set (For Lot No-2).
3. The Tenderer shall have experience in Successfully Completion for Supply, Installation, Testing & Commissioning of Air cooler(For Lot No-1 ) and Generator set (For Lot No-2)of at least 01 (One) Contract within the last 05 (Five) Years ( i.e. years counting backward from the date of publication of IFT in the newspaper) in any Govt./Semi Govt./Autonomous Bodies in Bangladesh with a value of at least **for Lot No-1: Tk. 90,00,000.00 (Ninety Lac (BDT)), Lot No-2: Tk. 3600000.00 (Thirty Six Lac (BDT))**
4. The required Average Related Annual Construction Turnover Shall be Greater than for **Lot No-1: Tk. 1,15,00,000.00 (One Core Fifteen Lac (BDT)), Lot No-2: 60,00,000.00 (Sixty Lac (BDT)),** Over the last 05 (Five) Years.
5. Liquid Asset: The minimum amount of Liquid Assets i.e. working capital or credit facility of the Tenderer shall be **Lot No-1:75,00,000.00 (Seventy Five Lac(BDT)), Lot No-2:4000000.00 (Forty Lac(BDT.**
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| 22 | Brief Description of Goods or Works | Supply, Installation, Testing & Commissioning of Air cooler and Generator set. |
| 23 | Price of Tender Document (Tk) | Lot No-1-1500 (One Thousand Five Hundred) & Lot No-2 1000 (One Thousand) Only (Non Refundable). |
| 24 | Lot No | Identification of Lot | Location | Tender Security Amount (Tk) | Completion Time in Months |
|  | Lot No -1 | P/F of Split type Air Cooler use in the Class room, Conference room (1st floor , 2nd floor 3rd floor & 4th floor), etc for Construction of new Facilities and Modernization of existing infrastructure of Dhaka Medical Collage (1st phase) (Sub-Head : Remaining works for construction of 6-storied academic building at Dhaka Medical Collage Compound, Dhaka). | Dhaka Medical College. | 3,50,000/- (Three Lac Fifty Thousand Only) | 05 (five)  |
|  | Lot No -2 | P/F of 250 KVA Auto Generator set for Construction of new Facilities and Modernization of existing infrastructure of Dhaka Medical Collage (1st phase) (Sub-Head : Remaining works for construction of 6-storied academic building at Dhaka Medical Collage Compound, Dhaka). | Dhaka Medical College. |  1,32,000/- (One Lac and thirty two Thousand) Only | 05 (Five)  |
| **PROCURING ENTITY DETAILS** |
| 25 | Name of Official Inviting Tender  | Md. Shamsul Alam |
| 26 | Designation of Official Inviting Tender | Executive Engineer. |
| 27 | Address of Official Inviting Tender | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka.  |
| 28 | Contact details of Official Inviting Tender | < Tel. No.> 9333865 | <Fax No.>9333865 | <e-mail>ee\_emdk4@pwd.gov.bd |

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| 29. | Special instructions : | a) | The Tenderer shall have the experience of supply of Maintenance Split / Window type Air cooler in Single Tender & necessary electrical works (for Lot No-1) & The Tenderer shall have the experience of Supply of Maintenance 150 KVA Generator & related Electrical Works (for Lot No-2). |
| b) | The Tenderer shall be the Local Agent /Distributor of the proposed brand of Air cooler and Generator set in BD. The Tenderer will submit the certificate from the local agent of proposed Local Agent /Distributor. |
| c) | Certificate from the original manufacturer or supplier ensuring availability of spare parts of the Air cooler and Generator set for the next **01(One)** years are to be submitted with the Tender. |
| d)  | The Successful bidder shall operate the Generator on trial run for 4 hours/ day up to 30 consecutive days as per direction of the Engineer in-Charge after Successful Commissioning of the Generator set with free of cost as well as the warranty period for both lot shall be 1 year. |
| e) | The procuring entity reserves the right to reject all tenders or annul the Tender proceedings. |
| f) | Rate must be quoted both in figures & in words for each item of works in the attached schedule up to two digits beyond decimal point.  |
| g) | If the Tenderer submit any false, incorrect or forged certificate, the Tender Security may be forfeited . |
| h) | Original Copy of Receipt of purchasing Tender Documents & Attested copy of up to date Income Tax Clearance certificate , VAT Registration Certificate, Trade License, Work Experience Certificate & Turn Over Certificates etc. must be submitted with the Tender. |
| i) | For any unavoidable reason, if the office remains closed at the Date of Receiving & Opening, the Tender will be received & opened in the next office day at the same time. |
| j) | All other required qualification, Terms & Conditions of the Tenderer are mentioned in the Tender document / Tender Data Sheet(TDS) and the Tenderers must have to submit documents & other papers as per Tender document & Tender Data Sheet (TDS) with the Tender.  |

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|  | (**Md. Shahinur Islam**)Sub-Assistant EngineerPWD E/M Division-4, Dhaka | (**Md Mamun Biswas**)Assistant Engineer-1 PWD. E/M Division-4, Dhaka. | (**Md.Shamsul Alam**)Executive EngineerPWD E/M Division-4, Dhaka. |