###### GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE)**

**44**

**I N V I T A T I O N F O R T E N D E R**

**TENDER NO : 03 (2016-2017)**

**TENDER MEMO NO : 310 DATE :31.08.2016**

|  |  |  |  |
| --- | --- | --- | --- |
| 01. | Ministry / Division | **:** | Ministry of Housing & Public Works  |
| 02. | Agency | **:** | Public Works Department |
| 03. | Procuring Entity Name | **:** | Executive Engineer, PWD E/M Division-4, Dhaka.  |
| 04. | Procuring Entity District | **:** | Dhaka. |
| 05. | Invitation for | **:** | Yearly Lift Maintenance. |
| 06. | Invitation Ref. No. & Date | **:** | Memo No- **310**  Date: **31.08.2016**  |
|  | **KEY INFORMATION** |  |  |
| 07. | Procurement Method | **:** | Open Tendering Method (OTM) |
|  | **FUNDING INFORMATION** |  |  |
| 08. | Budget and Source of Fund | **:** | GOB |
|  | **PARTICULAR INFORMATION** |  |  |
| 09. | Tender Last Selling date | **:** |  15-09-2016 Up to Office Hour |
| 10. | Tender Closing Date and Time | **:** |  18-09-2016 Time: 12-00 P.M. |
| 11. | Tender Opening Date and Time | **:** |  18-09-2016 Time: 03-00 PM |
| 12. | Name and Address of the office(s) :- |  |  |
|  | (i) Selling Tender Document (Principal) | **:** | PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | (ii) Selling Tender Document (Others) |  | PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8/ E/M Mechanical Workshop Division/ Wood Workshop Division, Dhaka. |  |
|  | **NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS** |
|  | (iii) Receiving Tender Document | : | Divisional Commissioner, Dhaka Division, Dhaka. |
|  |  |  | PWD Eden Bldg. Division, Bangladesh Secretariat, Dhaka. |
|  |  |  | PWD E/M Division-4, 2nd 12 storied Govt. Office Building, Segunbagicha, Dhaka |
|  | (iv) Opening Tender Document | : | PWD E/M Division-4, 2nd 12 storied Govt. Office Building, Segunbagicha, Dhaka. |
| 13. | Place/Date/Time of Pre-Tender Meeting (Optional) | : | Not Applicable. |
|  | INFORMATION FOR TENDERER |  |  |
| 14. | **Eligibility of Tenderer : This invitation for Tender is open to all Eligible Tenderers having the following qualifications. Reputed bonafided firm / organization having : (a) Upto date i) valid Trade License, ii) Income Tax Clearance certificate, iii) VAT Registration Certificate iv) Valid minimum BC Category Electrical contractors License & Supervisory License from Electrical Licensing Board, Bangladesh. (b) Similar work experience, Average annual construction turn over and Liquid Asset or working capital or credit facility and Other qualifications criteria are mentioned in the respective Tender Data Sheet (TDS)** |
| 15**.** | **Price of Tender Document** | **:** |  Lot-1 Tk.1000/-(One Thousand) Only & Lot No-2,3,4 TK-500/- (Five Hundred) Only (Non Refundable). |
| 16. | **Brief Description of Works :** |
| **Name of work** | **Location** | **Tender Security****Amount (Tk)** | **Completion Time****in Months** |
| Lot-1 | Yearly operation, servicing & maintenance of 09 stops 04 Nos Passenger lift of Schindler brand ( Lift No-7/1, 7/2, 7/3 & 7/4) at Building No -7 in Bangladesh Secretariat, Dhaka. |  Bangladesh Secretariat, Dhaka. | 26,000/- | 10 Months |
| Lot-2 | Yearly operation, servicing & maintenance of 20 stops 01 No Passenger Lift (Lift No-6/4) at Bldg No-6 & 4 Stops 01 No Passenger Lift (Lift No-1/2) at Bldg No-1 of Schindler Brand in Bangladesh Secretariat, Dhaka. |  Bangladesh Secretariat, Dhaka. | 16,000/- | 10 Months |
| Lot-3 | Yearly operation, servicing & maintenance of 1000 Kg 02 Nos 06 Stops Lift of L.G Brand at Burn Unit Building in Dhaka Medical College Hospital , Dhaka. | Dhaka Medical College Hospital , Dhaka | 15,000/- | 10 Months |
| Lot-4 | Yearly Operation, Servicing & maintenance of (800 Kg 10 stops 2 Nos, & 1250 Kg 10 Stops 01 No) , Total 03 Nos Passenger lifts (Sigma Brand) at Judicial Administrative Traning Institution in 15, Abdul Goni Road, Dhaka. | 15, Abdul Goni Road, Dhaka. | 12,500/- | 10 Months |
| 17. | Name of Official Inviting Tender | **:** | Md. Mahbubur Rahman. |
| 18. | Designation of Official Inviting Tender  | **:** | Executive Engineer. |
| 19. | Address of Official Inviting Tender | **:** | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka. |
| 20. | Contact details of official inviting Tender | **:** | Telephone No: 9333865 (Office) |
| 21. | Special instructions : | a) | The terms and conditions as stated shall be guided by the tender shall be governed by the “The Public Procurement Rules-2008. |
| 22. |  | The Procuring Entity reserves the right to reject all the Tenders or annual the Tender proceedings. |
|  | (Md Shahinur Islam)Sub-Assistant EngineerPWD E/M Division-4, Dhaka.. | (Ismail Hossain Farhad)Assistant EngineerPWD. E/M Division-4, Dhaka. | (Md.Mahbubur Rahman)Executive EngineerPWD E/M Division-4, Dhaka. |