



GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
OFFICE OF THE EXECUTIVE ENGINEER
SYLHET PWD DIVISION, SYLHET.
Tel. & Fax No: 0821-716231.
E-mail: ee_syl@pwd.gov.bd

Memo No: 3059

Date: 11/07/2016

Invitation for Tender

1	Ministry/Division	Ministry of Cultural Affairs			
2	Agency	Public Works Department (PWD)			
3	Procuring Entity Name	Executive Engineer, Sylhet PWD Division, Sylhet.			
4	Project Name	Renovation, repair and maintenance of 15 (Fifteen) District Shilpakala Academies.			
5	Invitation Ref No with date	Bangladesh Shilpakala Academy, Segunbagicha, Dhaka's memo no.: BSA/Maintenance/251(3)/2015/106, Date: 31/03/2016.			
KEY INFORMATION					
6	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
7	Budget and Source of Funds	Government of Bangladesh (GOB).			
PARTICULAR INFORMATION					
8	Tender Package Name	Civil, sanitary & electrical renovation, reformation & repair work of Sylhet District Shilpakala Academy under the project of "Renovation, repair and maintenance of 15 (fifteen) District Shilpakala Academies". Financial Year: 2016-2017.			
9	Tender No.	01/Com of 2016-2017.			
10	Last Date and time for selling tender document.	03/08/2016 during the office hours.			
11	Last Date and time for submission of tender document.	04/08/2016 up to 12:00 P.M. (Due to unavoidable circumstances (if any) receiving date shall be shifted to next immediate working day).			
12	Tender Opening Date and Time	04/08/2016 at 3:00 P.M.			
13	Name & Address of the offices				
	Selling Tender Document (Principal)	Office of the Executive Engineer, Sylhet PWD Division, Sylhet.			
	Selling Tender Document (Others)	Office of the Divisional Commissioner, Sylhet/ Office of the Police Commissioner, Sylhet Metropolitan Police, Sylhet/ All working divisions of PWD under Sylhet zone/ Dhaka PWD Division-1/ Chittagong PWD Division-3/ Khulna PWD Division-1/ Rajshahi PWD Division-1/ Barisal PWD Division & Rangpur PWD Division. No Tender will be sold on the receiving date. The tender notice can also be available in the official web site of Public Works Department (www.pwd.gov.bd) and web site of CPTU (www.cptu.gov.bd).			
	Receiving office of Tender Document	i) Office of the Divisional Commissioner, Sylhet. ii) Office of the Superintending Engineer, Sylhet PWD Circle, Sylhet. iii) Office of the Police Commissioner, Sylhet Metropolitan Police, Sylhet. iv) Office of the Executive Engineer, Sylhet PWD Division, Sylhet.			
	Opening Place of Tender Document	Office of the Executive Engineer, Sylhet PWD Division, Sylhet.			
INFORMATION FOR TENDERER					
14	Eligibility of Tenderer	This invitation for Tender is open to all eligible Tenderers as mentioned below : a) The intending tenderers must enclosed attested copy of VAT Registration certificate, up-to-date Income Tax clearance certificate, up-to-date Trade License and up-to-date ABC & Supervisory license and original copy of money receipt. b) Reputed Contractors /Construction firms who have min. 5(Five) years of general experience in similar nature of works and also having experience of successful completion in a single contract or in separate contract within the Last 5 (Five) years in Govt./Semi-Govt./Autonomous Organization of Bangladesh including: (i) Civil & sanitary renovation, reformation & repair work in a single contract of minimum value of Tk. 30.00 (Thirty) Lac. (ii) Experience of supply, installation & testing of stage light and sound system of minimum value of Tk. 45.00 (Forty Five) Lac in the above contract or in separate contract. (iii) Experience of supply, installation, testing & commissioning of split type Air Cooler of minimum value of Tk. 46.00 (Forty six) Lac in the above contract or in separate contract. In case of work done under PWD, the certifying & authentication authority shall be the concerned Executive Engineer. In case of the work done under any Government / Semi-Government/ Autonomous Bodies/ Originations other than PWD the certifying authority shall be an officer not below the rank of Executive Engineer and the same duly verified by the concerned Executive Engineer of PWD of that district under whose jurisdiction the work has been done. c) The tenderer must have a minimum liquid assets /cash flow capacity / Credit facilities (Must be unconditional) of Tk. 75.00 (Seventy Five) Lac. Certificate must be within 28 days upto the date of receiving of tender. Bank statement (Original Copy) to be submitted along with the tender. d) Average Annual Construction Turnover shall be Tk. 300.00 (Three hundred) Lac (Average of last 5 (five) years) must be authenticated by the concerned D.C Taxes/ NBR authority. e) Tendering Capacity: Must satisfy by the Tenderer as per his / her quoted Tender price.			
15.	Special instructions:	a) The tenders shall duly fill in the form PW2a-1 as per format given in Tender submission Sheet (TSS) and form PW2a-2 as per format given in Tenderer information sheet (TIS). b) Rate must be quoted both in figures & in words for each item of work in the Bill of Quantities (BOQ) where the rates have been asked to quote. c) Furnishing of any false misleading documents may result in rejection of tender and may lead to action under PPA-2006 & PPR-2008. d) This tender notice is brief and the details of the tender can be seen from the office of the undersigned during office hours. e) The work certificates must be submitted in prescribed form of work certificate (Completed works) and work certificate (Ongoing works) as per format attached with tender document in section-5.			
16.	Brief description of related Services	As per Schedule items.			
17.	Price of Tender Document (Tk)	Tk. 1,500/(One thousand Five hundred) only (Non refundable).			
18.	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)	Completion Time
	01.	Civil, sanitary & electrical renovation, reformation & repair work of Sylhet District Shilpakala Academy under the project of "Renovation, repair and maintenance of 15 (fifteen) District Shilpakala Academies". Financial Year: 2016-2017.	Shahi Eidgah, Sylhet.	Tk. 5,50,000/(Five lac Fifty thousand) Only.	04 (Four) Months
19.	Name of Official Inviting Tender (Name, Designation & Address)		Shaikh Mizanur Rahman, Executive Engineer, Sylhet PWD Division, Sylhet.		
20.	Contact details of Official Inviting Tender		Tel. & Fax No: 0821-716231; E-mail: ee_syl@pwd.gov.bd		
21.	The procuring entity reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.				

(Md. Mozaffar Hossain)
Assistant Engineer (E/M)
Sylhet PWD Division, Sylhet.

(Shahriar Chowdhury)
Assistant Engineer (Civil)
Sylhet PWD Division, Sylhet.

(Shaikh Mizanur Rahman)
Executive Engineer
Sylhet PWD Division, Sylhet.

Copy submitted to:

01. The Chief Engineer, Public Works Department, Purta Bhaban, Segunbagicha, Dhaka for favour of his kind information.
02. The Director General, Central Procurement Technical Unit (CPTU), IMED Block No.-12 (2nd floor), Sher-e-Bangla Nagar, Dhaka for favour of his kind information. **Enclosed : IFT Notice (Soft copy in CD).**
03. The Director General, Bangladesh Shilpakala Academy, Segunbagicha, Ramna, Dhaka for favour of his kind information.
04. The Divisional Commissioner, Sylhet for favour of his kind information & wide circulation. He will receive the tender on the date and time fixed for the purpose. The tender if any received may please be sent unopened to this within 1(One) hour by special messenger. If no tender received by him, nil opening memo may be sent to this office in due time.
Enclosed : Tender Document: 02 Sets.
05. The Addl. Chief Engineer (P&SP), Public Works Department, Purta Bhaban, Segunbagicha, Dhaka for favour of his kind information.
06. The Addl. Chief Engineer, Sylhet PWD Zone, Sylhet for favour of his kind information & wide circulation.
Enclosed : Tender Document- 01 Set.
07. The Joint Secretary (Development & Planning), Ministry of Cultural Affairs, Dhaka for favour of his kind information.
08. The Superintending Engineer, PWD PECU Circle, Purta Bhaban, Segunbagicha, Dhaka for favour of his kind information.
09. The Superintending Engineer, Sylhet PWD Circle, Sylhet for favour of his kind information & wide circulation He will receive the tender on the date and time fixed for the purpose. The tender if any received may please be sent unopened to this within 1(One) hour by special messenger. If no tender received by him, nil opening memo may be sent to this office in due time. **Enclosed : Tender Document: 01 Set.**
10. The Deputy Commissioner, Sylhet for favour of his kind information.
11. The Police Commissioner, Sylhet Metropolitan Police, for favour of his kind information & wide circulation He will receive the tender on the date and time fixed for the purpose. The tender if any received may please be sent unopened to this within 1(One) hour by special messenger. If no tender received by him, nil opening memo may be sent to this office in due time. **Enclosed : Tender Document: 02 Sets.**
12. The Deputy Chief, Ministry of Cultural Affairs, Dhaka.
13. The Executive Engineer, PWD PECU Division, Purta Bhaban, Segunbagicha, Dhaka.
14. The Executive Engineer, PWD Division, Habiganj/ Moulvibazar/ Sunamganj/ Dhaka PWD Division No-1/ Chittagong PWD Division No-3/ Khulna PWD Division-1/ Rajshahi PWD Division No-1/ Barisal PWD Division, Barisal & Rangpur PWD Division, Rangpur. **Enclosed : Tender Document- 2(two) sets for each division for sale and record.**
15. The Sub-Divisional Engineer, PWD Sub-Division-1/2/3/EM, Sylhet.
16. The District Cultural Officer, District Shilpakala Academy, Sylhet.
17. The Staff Officer-(Civil/ EM)/ Sub-Assstt. Engineer/ Divisional Accountant, Sylhet PWD Division, Sylhet.
18. The Cashier of this Division for sale of tender schedule.

(Shaikh Mizanur Rahman)
Executive Engineer
Sylhet PWD Division, Sylhet.