**GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH**

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE**)

**I N V I T A T I O N F O R T E N D E R**

**TENDER NO : 65 (2015-2016)**

**TENDER MEMO NO :1400 DATE : 03.03.2016.**

|  |  |  |  |  |  |  |  |  |  |  |  |
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| 1 | Ministry/Division | | | | | | Ministry of Housing & Public Works. | | | | |
| 2 | Agency | | | | | | Public Works Department. | | | | |
| 3 | Procuring Entity Name | | | | | | Executive Engineer, PWD E/M Division-4, Dhaka. | | | | |
| 4 | Procuring Entity Code | | | | | | Not Used at Present. | | | | |
| 5 | Procuring Entity District | | | | | | Dhaka. | | | | |
| 6 | Invitation for | | | | | | Procurement of Goods. | | | | |
| 7 | Invitation Ref No | | | | | |  | | | | |
| 8 | Date | | | | | |  | | | | |
| **KEY INFORMATION** | | | | | | | | | | | |
| 9 | Procurement Method | | | | | | **Open Tendering Method (OTM)** | | | | |
| **FUNDING INFORMATION** | | | | | | | | | | | |
| 10 | Budget and Source of Funds | | | | | | **GOB** | | | | |
| 11 | Development Partners (if applicable) | | | | | | N/A | | | | |
| **PARTICULAR INFORMATION** | | | | | | | | | | | |
| 12 | Project / Programme Name (if applicable) | | | | | | evsjv‡`k mwPevj‡qi feb bs 1 G ¯’vwcZ cyivZb 630 †KwR ÿgZv m¤úbœ wjd&U cwieZ©b mn AbjvBb BDwcGm, †Rbv‡iUi mieivn I ¯’vcb mn Abylvw½K ˆe`y¨wZK Kib KvR(DcLvZt 750/800 †KwR c¨v‡mb&Rvi wjdU mieivn I ¯’vcb KiY KvR)| | | | | |
| 13 | Tender Package No. | | | | | |  | | | | |
| 14 | Tender Package Name | | | | | | evsjv‡`k mwPevj‡qi feb bs 1 G ¯’vwcZ cyivZb 630 †KwR ÿgZv m¤úbœ wjd&U cwieZ©b mn AbjvBb BDwcGm, †Rbv‡iUi mieivn I ¯’vcb mn Abylvw½K ˆe`y¨wZK Kib KvR(DcLvZt 750/800 †KwR c¨v‡mb&Rvi wjdU mieivn I ¯’vcb KiY KvR)| | | | | |
|  |  | | | | | | Date | | | Time | |
| 15 | Tender Last Selling Date. | | | | | | **04.04.2016** | | | **Up to Office Hour** | |
| 16 | Tender Closing Date and Time. | | | | | | **05.04.2016** | | | **12-00 P.M.** | |
| 17 | Tender Documents Opening Date and Time. | | | | | | **05.04.2016** | | | **03-30 P.M.** | |
| 18 | Name & Address of the office(s). | | | | | | **Address** | | | | |
|  | - Selling Tender Document (Principal). | | | | | | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. | | | | |
|  | - Selling Tender Document (Others). | | | | | | (i) Divisional Commissioner, Dhaka Division,Dhaka. | | | | |
| (ii) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. | | | | |
| (iii) PWD E/M Mechanical Workshop Division, Dhaka. | | | | |
| (iv) PWD Wood Workshop Division, Dhaka. | | | | |
| (v) PWD Eden Bldg. Division, Bangladesh Secretariat, Dhaka. | | | | |
| (vi) PWD E/M Sub-Division-7, Bangladesh Secretariat, Dhaka. | | | | |
|  | NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS | | | | | | | | | | |
|  | - Receiving Tender Documents | | Primary Place | | | | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. | | | | |
| Others Place. | | | | (i) Divisional Commissioner, Dhaka Division, Dhaka.  (ii) Police Commissioner, Dhaka Metropolitan Police, Dhaka.  (iii) PWD Eden Bldg. Division, Bangladesh Secretariat Dhaka. | | | | |
| 19. | - Opening Tender Document | | | | | | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. | | | | |
| 20. | Place / Date / Time of Pre-Tender Meeting (Optional) | | | | | | Office of the Additional Chief Engineer (E/M), PWD Putra Bhaban, Segunbagicha, Dhaka. on 22.03.2016 of 11-00 A.M. | | | | |
| **INFORMATION FOR TENDERER** | | | | | | | | | | | |
| 21. | Eligibility of Tenderer | This invitation for Tender is open to all Eligible Tenderers as Mentioned below: | | | | | | | | | |
| (a) Have experience in Successfully Completion of at least 01(One) Nos of Lifts Supply, Installation, Testing & Commissioning work of amounting minimum **Tk. 65.00 (Sixty Five), (BDT) Lac** in single Tender during last 03 (Three) Years ( i.e years counting backward from the date of publication of IFT in the news paper) under in any Govt./Semi Govt./Autonomous Bodies /Private Organization in Bangladesh. | | | | | | | | | |
| (b) | | The Tenderer shall also fulfill the all Terms & Conditions as described in ITT -14.1(b) of Tender Data sheet (TDS) & Special Terms & Conditions | | | | | | | |
| (c) | | The Tenderer must Submit the following documents with the Tender. | | | | | | | |
| i) | | Up to date valid Trade License. | | | | | | | |
| ii) | | Up to date Income Tax Clearance certificate. | | | | | | | |
| iii) | | Valid VAT Registration Certificate. | | | | | | | |
| iv) | | Valid ABC/BC Category Electrical & Electrical Supervisory License from Electrical Licensing Board, Bangladesh | | | | | | | |
| (d) | | The Certificate of Sole Agent/ representative of the proposed Brand from the manufacturer. | | | | | | | |
| (e) | | The minimum amounting of Liquid Assets or working capital or credit shall be facility **Tk 70.00 (Seventy) Lac (BDT).** The Supporting documents submitted along with the tender must be issued in between publication date and submission date of this Tender. | | | | | | | |
|  |  | (f) | | All other required qualification, Terms & Conditions of the Tenderer are shown in the ITT, GCC & Tender data Sheet (TDS) and Special Terms & Condition , Tender documents necessary supporting documents must be submitted with the Tender as mentioned above. | | | | | | | |
| 22 | Brief Description of Goods | | | | Supply , Installation, Testing & Commissioning of Lifts . | | | | | | |
| 23 | Brief Description of related Service. | | | | Installation of above Mentioned Goods & ancillary. | | | | | | |
| 24 | Price of Tender Document (Tk) | | | | 1000.00 (One Thousand) Only (Non Refundable). | | | | | | |
| 25 | Identification of Lot | | | | | | | Location | Tender Security Amount (Tk) | | Completion Time in Months |
|  | evsjv‡`k mwPevj‡qi feb bs 1 G ¯’vwcZ cyivZb 630 †KwR ÿgZv m¤úbœ wjd&U cwieZ©b mn AbjvBb BDwcGm, †Rbv‡iUi mieivn I ¯’vcb mn Abylvw½K ˆe`y¨wZK Kib KvR(DcLvZt 750/800 †KwR c¨v‡mb&Rvi wjdU mieivn I ¯’vcb KiY KvR) | | | | | | | Bangladesh Secretariat,  Dhaka | Tk : 2,00,000/- (Two Lac ) Only | | 120(One Hundred Twenty) Days. |
| **PROCURING ENTITY DETAILS** | | | | | | | | | | | |
| 26 | Name of Official Inviting Tender | | | | | Md. Mahbubur Rahman. | | | | | |
| 27 | Designation of Official Inviting Tender | | | | | Executive Engineer . | | | | | |
| 28 | Address of Official Inviting Tender | | | | | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka. | | | | | |
| 29 | Contact details of Official Inviting Tender | | | | | < Tel. No.> 9333865 | | <Fax No.>  9333865 | <e-mail>ee\_emdk4@pwd.gov.bd | | |
| 29 | The procuring entity reserves the right to reject all tenders or annul the Tender proceedings | | | | | | | | | | |

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| 30. | Special instructions : | a) | Rate must be quoted both in figures & in words for each item of BOQ in the attached schedule up to two digits beyond decimal point. |
| b) | The Tender Security shall be at the Tenderers option be either in the form of a Bank Gurrante / Bank Draft/ Pay Order (FormPG3-7) in favour of the Executive Engineer PWD E/M Division-4, Dhaka from a Schedule Bank of Bangladesh . |
| c) | If the Tenderer submit any false, incorrect or forged certificate, the Tender Security may be forfeited. |
| d) | The Tender Notice brief & the details of the Tender may be seen from the office of the undersigned during the Office hours. |
| e) | Original Copy of Receipt of purchasing Tender Documents & Attested copy of up to date Income Tax Clearance certificate , VAT Registration Certificate, Trade License, Work Experience Certificate etc. must be submitted with the Tender. |
| f) | All Photo Copies submitted with tender documents must be duly attested by a Class-1 Gazetted Govt. Office. |
| g) | The Tenderer shall be the Local Agent /Distributor of the proposed brand of Lifts. |
| h) | Certificate from the original manufacturer or supplier ensuring availability of spare of the Lifts for the next **15 (Fifteen)** years are to be submitted with the Tender. |
| i) | The Successful bidder shall Maintain & Service the installed Lifts as per direction of the Engineer in-Charge for 02(Two) year after Successful Commissioning of the Lifts with free of cost. |
| j) | Receiving & Opening & Evaluation of Tender will be done according to PPA-2006 & PPR-2008 and the amendments of the rules. |
| k) | The Tenderer Should enclosed the Original Tender in One Envelop and 01 Copy of the Tender in another envelop duly making the envelop as **ORIGINAL** And **COPY** “ These two Envelopes shall be enclosed in Single other envelop. |

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|  | (**Md. Shahinur Islam**)  Sub-Assistant Engineer  PWD E/M Division-4, Dhaka. | Assistant Engineer-1  PWD. E/M Division-4, Dhaka. | (**Md.Mahbubur Rahman**)  Executive Engineer  PWD E/M Division-4, Dhaka. |