

Government of the Peoples Republic of Bangladesh

Urban Building Safety Project (UBSP)

Project Implementation Unit

Public Works Department, Purta Bhaban, Segunbagicha, Dhaka.

Phone: 9588699, Fax: 88-02-9588700, email: pd_ubsp@pwd.gov.bd

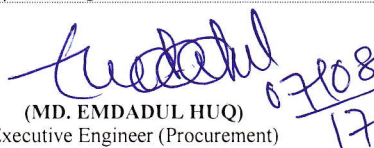
Memo No: 25.36.0000.600.03.021.17.-229

Date: 07-08-2017

Invitation for Proposal of Rental Office

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH			
1	Ministry/Division	Ministry of Housing & Public Works (MoHPW)	
2	Agency	Public Works Department (PWD)	
3	Procuring Entity Name	Executive Engineer (Procurement), Urban Building Safety Project	
4	Procuring Entity Code	Not used at present	
5	Procuring Entity District	Dhaka	
6	Invitation for	Services	
7	Invitation Ref No	25.36.0000.600.03.021.17.-229	
8	Date	07-08-2017	
KEY INFORMATION			
9	Procurement Method	OTM	
FUNDING INFORMATION			
10	Budget and Source of Funds	GOB	
11	Development Partners (if applicable)	JICA	
PARTICULAR INFORMATION			
12	Project / Program Code (if applicable)	5013	
13	Project Name (if applicable)	Urban Building Safety Project	
14	Tender Package No.	OTM-01/2017-18	
15	Tender Package Name	Proposal of Rental Office for Urban Building Safety Project (UBSP)	
		Date	
16	Tender Publication Date	07-08-2017	
17	Tender Last Selling Date	20-09-2017	
		Date	Time
18	Tender Closing Date and Time	21-09-2017	12:00PM
19	Tender Opening Date and Time	21-09-2017	03:00PM
20	Name & Address of the office(s)	Address	
	- Selling Tender Document (Principal)	Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka	
	- Selling Tender Document (Others)	i) Office of the Divisional Commissioner, Dhaka Division, 1st 12-storied Govt. Office Building, Segunbagicha, Dhaka. ii) Police Commissioner, Dhaka Metropolitan Police, 36, Shahid Captain Mansur Ali Sarani, Ramna, Dhaka. ii) Executive Engineer, Dhaka PWD Division-1/2/3/4, City PWD Division, Dhaka. iii) Sub-Divisional Engineer, Dhaka PWD Sub-Division-5, Dhaka.	
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS			
	- Receiving Tender Document	Office of the Project Director, Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka	
	- Receiving Tender Document (Others)	(i) Office of the Divisional Commissioner, Dhaka Division, 1st 12-storied Govt. Office Building, Segunbagicha, Dhaka. (ii) Office of the Police Commissioner, Dhaka Metropolitan Police, 36, Shahid Captain Mansur Ali Sarani, Ramna, Dhaka	
	- Opening Tender Document	Office of the Project Director, Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka	
INFORMATION FOR TENDERER			
21	<u>Eligibility and Qualification of Tenderer</u>		
	This Invitation for Tender is open to all Eligible Tenderers as mentioned below: a) The minimum specific experience as a Prime Contractor in providing non-Consultant Service of at least ONE contract of similar nature, complexity and methods/technology completed over a period of three (3) years each with a value of at least of Tk [5,00,000.00 (Five Lacs Only)] shall be required. b) The required average annual turnover of the Tenderer shall be at least of the amount of Tk [3,00,000.00 (Three Lacs Only)] over the last three years c) The Tenderer must possess: (i) Up-to-date valid Trade License, (ii) Up-to-date Income Tax clearance Certificate, (iii) Valid VAT registration Certificate. d) The minimum amount of liquid asset or working capital or Letter of Commitment for Bank's Undertaking for Line of Credit as per form PSN-5 of Tender and Contract Forms must be submitted for this purpose of the successful Tenderer shall not be less than Tk. 4,50,000/- (Four Lacs and Fifty Thousand). The supporting Bank documents submitted along with the tender must be issued in between publication date and submission date of this Tender. e) All other required qualifications, Terms & conditions of the Tenderer are shown in the Tender Data Sheet (TDS) & special terms & condition of Tender documents. Necessary supporting documents are to be submitted as per requirement of ITT Clauses & Technical specification with the Tender.		

22	Brief Description of Services		Proposal for rental office		
23	Price of Tender Document (Tk)		Tk 1,000/- (One Thousand only) (Non-refundable)		
	Package No	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
	OTM-01/2017-18	Proposal for Rental Office for Urban Building Safety Project (UBSP)	Dhaka	40,000.00	1 Months
PROCURING ENTITY DETAILS					
24	Name of Official Inviting Tender		MD. EMDADUL HUQ		
25	Designation of Official Inviting Tender		Executive Engineer (Procurement)		
26	Address of Official Inviting Tender		Urban Building Safety Project		
27	Contact details of Official Inviting Tender		Phone: 9588699	Fax: 9588700	Email: ee_ubsp@pwd.gov.bd
28	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings				
29	Special instruction <ol style="list-style-type: none"> Rate must be quoted both in figures & in words for each item of BOQ in the attached schedule up to two digits beyond decimal point. The Tender security shall be at the Tenderers option, be either in the form of a Bank Draft or Pay order from a Schedule Bank of Bangladesh in favor of Executive Engineer (Procurement), Urban Building Safety Project. If the Tenderer submit any false, incorrect or forged certificate, the Tender security may be forfeited. Original money receipt of purchasing Tender document must be enclosed with the original tender document. All photocopies submitted with the tender document must be duly attested by a class-I Gazetted Govt. Officer. The Tenderer should enclose the original Tender in one envelope and 01 copy of the Tender in another envelope duly marking the envelopes as "ORIGINAL" and "COPY", these two envelopes shall be enclosed in a single other envelope. Receiving, opening & evaluation of tenders will be done according to PPA-2006 & PPR-2008 and the amendments of the rules. The Procuring Entity reserves the right to reject all tenders or annul the Tender proceedings. 				


 (MD. EMDADUL HUQ)
 Executive Engineer (Procurement)
 Urban Building Safety Project (UBSP)

Memo No: 25.36.0000.600.03.021.17.-229

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Copy submitted for kind information & necessary action to:-

01. Chief Engineer, Public Works Department, Purta Bhaban, Segunbagicha, Dhaka.
02. The Divisional Commissioner, Dhaka Division, 1st 12-Storeyed Govt. Office Building, Segunbagicha, Dhaka.
Enclosure: 01 (one) set Tender Document for selling. He is requested to sell the Tender document to the interested Tenderers @Tk 1,000.00 (One Thousand) only (Non-refundable). He is requested to collect more copies of Tender document from this office if required. He is requested to send the unopened tender (if received any) within 3.00PM on the tender receiving date.
03. Police Commissioner, Dhaka Metropolitan Police, 36, Shahid Captain Mansur Ali Sarani, Ramna, Dhaka. He is requested to send the unopened tender (if received any) within 3.00 PM on the tender receiving date.
04. Executive Engineer, Dhaka PWD Division-1/2/3/4, City PWD Division, Dhaka.
Enclosure: 01 (one) set Tender Document for selling. He is requested to sell the Tender document to the interested Tenderers @Tk 1,000.00 (One Thousand) only (Non-refundable). He is requested to collect more copies of Tender document from this office if required.
05. Executive Engineer (Procurement), Urban Building Safety Project (UBSP). He is requested to remain present during opening of the Tender as a member of TOC.
06. Sub-Divisional Engineer, Dhaka PWD Sub-Division-5, Dhaka. Enclosure: 01 (one) set Tender Document for selling. He is requested to sell the Tender document to the interested Tenderers @Tk 1,000.00 (One Thousand) only (Non-refundable). He is requested to collect more copies of Tender document from this office if required.
07. Assistant Engineer (Civil/EM), Urban Building Safety Project (UBSP). He is requested to remain present during opening of the Tender as a member of TOC.
08. Divisional Accountant, Urban Building Safety Project (UBSP).
09. Office Assistant cum Computer Operator, Urban Building Safety Project (UBSP). He will ensure that the Notices are dispatched in due time in different offices and have been received by them.
10. Notice Board of this office.


 (MD. EMDADUL HUQ)
 Executive Engineer (Procurement)
 Urban Building Safety Project (UBSP)