**GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH**

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE**)

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**I N V I T A T I O N F O R T E N D E R**

**TENDER NO : 54(2015-2016)**

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| 1. | Ministry/Division | Ministry of Housing & Public Works  |
| 2. | Agency | Public Works Department |
| 3. | Procuring Entity Name | Executive Engineer, PWD E/M Division-4, Dhaka.  |
| 4. | Procuring Entity Code | Not Used at Present |
| 5. | Procuring Entity District | Dhaka. |
| 6. | Invitation for  | Supply , Installation, Testing & Commissioning of Split Ducted type Air cooler . |
| 7. | Invitation Ref No & Date | vide Memo No-1295 Dt:22.02.2016. |
| 8. | Procurement Method | **Open Tendering Method (OTM)** |
| 9. | Budget and Source of Funds | **GOB** |
| 10. | Project / Programme Name (if applicable) | Construction of 20 (Twenty) Storied office building in Bangladesh Secretariat (Sub Head: Supply, Installation, testing and Commissioning of Air-conditioning System etc) 1st Floor), 2nd Floor, 3rd Floor & 4th Floor. |
|  |  | Date | Time |
| 11. | Tender Last Selling Date | **14.03.2016** | **Up to Office Hour** |
| 12. | Tender Closing Date and Time | **15.03.2016** | **12-00 P.M.** |
| 13. | Tender Documents Opening Date and Time | **15.03.2016** | **03-30 P.M.** |
| 14. | Name & Address of the office(s) | Address |
|  | - Selling Tender Document (Principal) | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | - Selling Tender Document (Others) | (i) Divisional Commissioner, Dhaka Division, Dhaka. |
| (ii) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. |
| (iii) PWD E/M Mechanical Workshop Division, Dhaka.  |
| (iv) PWD Wood Workshop Division, Dhaka.  |
| (v) PWD Division-1, Dhaka.  |
| 15. | i) Receiving Tender Documents(Principal) | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | ii) Receiving Tender Documents (Others) | (a) Divisional Commissioner, Dhaka Division, Dhaka.(b) Police Commissioner, Dhaka Metropolitan Police, Dhaka.(c) PWD Eden Bldg. Division, Bangladesh Secretariat Dhaka. |
| 16. |  Opening Tender Document | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| 17. | Place /Date/Time of Pre Tender Meeting | N/A |
| **INFORMATION FOR TENDERER** |
| 18. Eligibility of Tenderer |
| This invitation for Tender is open to all Eligible Tenderers as mentioned below:1. Reputed bonafied Firm/Organigation/Authorized agent having Minimum 05(Five) years of general experience in Electrical Works.
2. The Tenderer shall have experience in Successfully Completion for Supply, Installation, Testing & Commissioning of Air cooler of at least 01 (One) Contract within the last 05 (Five) Years ( i.e years counting backward from the date of publication of IFT in the news paper) in any Govt./Semi Govt./Autonomous Bodies /Organization in Bangladesh with a value of at least Tk. **180.00 (One Hundred Eighty )** (BDT) Lac.
3. In case of the Work done under PWD,the certifying and authenticating authority shall be concern Executive Engineer.
4. In case of the Work done under any Govt./Semi Govt./Autonomous Bodies other than PWD the certifying authority shall be an officer not below the rank of Executive Engineer and the same certificate will be duly verified by the Concern Executive Engineer of PWD of that distric under whose jurisdiction the work has been done (As per Form-A attached with Tender Documents .
5. The Tenderer must posses : Up to date i) valid Trade License, ii) Income Tax Clearance certificate, iii) VAT Registration Certificate iv) Valid ABC/BC Category Electrical & Electrical Supervisory License from Electrical Licensing Board, Bangladesh.
6. The Tenderer shall have a minimum Average Annual Construction Turn Over in the last 05 (Five) Years of Tk. **1020.00 (One Thousand Twenty**) Lac only which will be supported by the certificate of NBR/ deputy commissioner of Taxes . ( i.e years counting backward from the date of publication of IFT in the news paper).
7. The minimum amount of Liquid Assets or working capital or Letter of commitment for Bank’s under Taking for Line of Credit as per form PW3-7 of Tender and Contact form must be Submitted for this Purpose of the successful Tender shall not be less than **Tk 225.00 (Two Hundred Twenty Five)(BDT) Lac**. The Surpoting Bank document Submitted along with the Tenderer must be issued in between invitation and Submission date of this Tender.
8. This Tender Notice is in brief the details Term & Condition are Shown in Tender Documents. All others required qualification Term & Condition of the Tenderer are shown in the Tender Data Sheet (TDS) & Special term & Condition of Tender documents Necessary Supporting documents are to be Submitted as per required of ITT Clause & Technical Specification with the Tender.
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| 19. | Brief Description of Works | Supply , Installation, Testing & Commissioning of Air Cooler. |
| 10. | Price of Tender Document (Tk) | **1500.00 (One Thousand Five Hundred) Only (Non Refundable).** |
| 21. | Lot No | Identification of Lot | Location | Tender Security Amount (Tk) | Completion Time in Months |
|  | 1 | Construction of 20 (Twenty) Storied office building in Bangladesh Secretariat (Sub Head: Supply, Installation, testing and Commissioning of Air-conditioning System etc) 1st Floor), 2nd Floor, 3rd Floor & 4th Floor. | Bangladesh Secretariat,Dhaka | Tk : 7,50,000/- (Seven Lac Fifty Thousand) Only | 03 (Three) Months |
| **PROCURING ENTITY DETAILS** |  |  |  |
| 22. | Name of Official Inviting Tender  | Md. Mahbubur Rahman |
| 23. | Designation of Official Inviting Tender | Executive Engineer. |
| 24 | Address of Official Inviting Tender | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka.  |
| 25. | Contact details of Official Inviting Tender | Tel. & Fax No. 9333865 (Office)& e-mail ee\_emdk4 @pwd.gov.bd |
| 26 | The procuring entity reserves the right to reject all tenders or annul the Tender proceedings. |

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| 27. | Special instructions : | a) | Rate must be quoted both in figures & in words for each item of works in the attached schedule up to two digits beyond decimal point. |
| b) | The Tender Security shall be at the Tenderers option be either in the form of a Bank Gurrante/ Bank Draft/ Pay Order (as PW3-6) in favour of the Executive Engineer PWD E/M Division-4, Dhaka from a Schedule Bank of Bangladesh.  |
| c) | If the Tenderer submit any false, incorrect or forged certificate, the Tender Security may be forfeited . |
| d)  | The Tender Notice is in brief & the details of the Tender may be Seen from the Office of the undersSigned during the office Hours. |
| e) | Original Copy of Receipt of purchasing Tender Documents must be enclosed with the Original Tender Documents. |
| f) | All Photo Copies submitted with tender documents must be duly attested by a Class-1 gazetted Govt. Office.  |
| g) | The Tenderer Should enclosed the Original Tender in One Envelop and 01 Copy of the Tender in another envelop duly making the envelop as ORIGINAL And COPY “ These two Envelopes shall be enclosed in Single other envelop. |
| h) | Reicivng, Opening & evaluation of Tenders will be done according to PPA-2008 and the amendments of the rules. |

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| (**Md. Shahinur Islam**)Sub-Assistant EngineerPWD E/M Division-4, Dhaka. | Assistant Engineer-1 PWD. E/M Division-4, Dhaka. | (**Md. Mahbubur Rahman**)Executive EngineerPWD E/M Division-4, Dhaka. |

**MEMO NO : 1295/28 DATE : 22.02.2016**

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|  | Copy Submitted for favor of kind information and necessary action to :- (Not according to seniority) |
| 01. | The Chief Engineer, PWD Purta Bhaban, Segunbagicha, Dhaka. With 01 (One) Tender Document.  |
| 02. | Joint Secretary-1 (Expenditure & Control), Ministry of Finance, Bangladesh Secretariat, Dhaka. |
| 03. | The Divisional Commissioner, Dhaka Division, Ist 12-storied Govt. Office Building, Segunbagicha, Dhaka.Enclo: 01 (one) set Tender Document for selling. He is requested to sell the Tender document to the interested eligible Tenderers @Tk : 1,500.00 each (Non refundable). He is requested to collect more copies of Tender document from this office if required. He is requested to sent the unopened Tender(s) (If receive only) within 12-30 P.M. on the Tender receiving day. |
| 04. | The Director General, Central Procurement Technical Unit (CPTU), IMED, Block No - 12 (2nd. floor) Shere-E-Bangla Nagar, Dhaka. Enclo : Soft copy(CD) of the Tender notice herewith to circulate the Notice inviting Tender in the Website of CPTU |
| 05. | The Addl. Chief Engineer (E/M), PWD, Purta Bhaban, Segunbagicha, Dhaka. With 01 (One) Tender Document. |
| 06. | Police Commissioner, Dhaka Metropolitan Police, Baily Road, Dhaka. He is requested to sent the unopened Tender (If receive only) within 12-30 P.M. on the Tender receiving day. |
| 07. | The Superintending Engineer, PWD E/M Circle-2, Segunbagicha, Dhaka. With 01 (One) Tender Document. |
| 08. | The Superintending Engineer, PWD E/M P&D Circle, Purta Bhaban, Segunbagicha, Dhaka. With 01 (One) Tender Document. |
| 09. | Executive Engineer, PWD E/M Division- 1/2 / 3 / 5 / 6 / 7 / 8 / E/M Mechanical Workshop Division / Wood Workshop Division, Dhaka/ PWD. Division-1, Dhaka/ Sub-Division No-5 under PWD. Division-4, Dhaka. Enclo: 01 (one) set Tender Document for selling. He requested to sell the Tender document to the interested eligible Tenderers @Tk :1500.00 each (Nonrefundable). He is requested to collect more copies of Tender document from this office if required. |
| 10. | Executive Engineer, PWD Eden Bldg. Division, Bangladesh Secretariat, Dhaka. With 01 (One) Tender Document & He is requested to sent the unopened Tender (If receive only) within 12-30 P.M. on the Tender receiving day. |
| 11. | Executive Engineer, PWD O & M Division, Purta Bhaban Segunbagicha, Dhaka.  |
| 12. | Sub-Divisional Engineer, PWD E/M Subdivision-7, Dhaka. With 01 (One) Tender Document & He is requested to attend on the date & time of opening of the Tender as a member of TOC. |
| 13. | Assistant Engineer-1, PWD. E/M Division-4, Dhaka. With 01 (One) Tender Document & He is requested to attend on the date & time of opening the Tender as a member of TOC. |
| 14. | Sub-Asstt. Engineer-1, PWD E/M Division-4, Dhaka. With 01 (One) Tender Document & He is requested to attend on the date & time of opening the Tender.  |
| 15. | Divisional Accountant, PWD E/M Division-4, Dhaka. He is requested to attend on the date & time of opening the Tender as a member of TOC . |
| 16. | Cashier, PWD E/M Division-4, Dhaka. Enclo : 05 (Five) sets Tender Documents with schedule of work for selling. Collect more copies from Head Asstt. if required. |
| 17. | Head Asstt. PWD E/M Division-4, Dhaka. He. will ensure that the Notices are dispatched in due time in different offices and have been received by them accordingly. |
| 18. | Notice Board of this Office. |

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|  | (**Md. Shahinur Islam**)Sub-Assistant EngineerPWD E/M Division-4, Dhaka. | Assistant Engineer-1 PWD. E/M Division-4, Dhaka. | (**Md. Mahbubur Rahman**)Executive EngineerPWD E/M Division-4, Dhaka. |