**GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH**

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE**)

**I N V I T A T I O N F O R T E N D E R**

**TENDER NO : 82 (2015-2016)**

**TENDER MEMO NO :1540 DATE : 16.03.2016.**

|  |  |  |
| --- | --- | --- |
| 1 | Ministry/Division | Ministry of Housing & Public Works.  |
| 2 | Agency | Public Works Department. |
| 3 | Procuring Entity Name | Executive Engineer, PWD E/M Division-4, Dhaka.  |
| 4 | Procuring Entity Code | Not Used at Present. |
| 5 | Procuring Entity District | Dhaka. |
| 6 | Invitation for  | Procurement of Goods. |
| 7 | Invitation Ref No | A\_© gš¿Yvjq, A\_© wefvM Gi ¯§iK bs 07.124.020.32.31.2016-58. |
| 8 | Date | 15-03-2016. |
| **KEY INFORMATION** |
| 9 | Procurement Method | **Open Tendering Method (OTM)** |
| **FUNDING INFORMATION** |
| 10 | Budget and Source of Funds | **GOB** |
| 11 | Development Partners (if applicable) | N/A |
| **PARTICULAR INFORMATION** |
| 12 | Project / Programme Name (if applicable) | evsjv‡`k mwPevjq¯’ 3bs fe‡bi evwbR¨ gš¿Yvj‡qi `w¶b cv‡k¦© wmuwo msjMœ bxP Zjv Zjv n‡Z 4\_© Zjv ch©š— e¨env‡ii Rb¨ ¯^hswµq wjdU‡Kvi wbg©vbmn 4÷c wewkó 800 †KwR ¶gZv m¤úbœ c¨v‡mÄvi wjdU mieivn I ¯’vcb KvR (Dc-LvZ t evsjv‡`k mwPevj‡qi 3 bs fe‡bi evwbR¨ gš¿bvj‡qi cv‡k¦© 4 ÷c wewkó 800 †KwR ¶gZv m¤úbœ c¨v‡mÄvi wjdU mieivn I ¯’vcb KvR| |
| 13 | Tender Package No. |  |
| 14 | Tender Package Name | evsjv‡`k mwPevjq¯’ 3bs fe‡bi evwbR¨ gš¿Yvj‡qi `w¶b cv‡k¦© wmuwo msjMœ bxP Zjv Zjv n‡Z 4\_© Zjv ch©š— e¨env‡ii Rb¨ ¯^hswµq wjdU‡Kvi wbg©vbmn 4÷c wewkó 800 †KwR ¶gZv m¤úbœ c¨v‡mÄvi wjdU mieivn I ¯’vcb KvR (Dc-LvZ t evsjv‡`k mwPevj‡qi 3 bs fe‡bi evwbR¨ gš¿bvj‡qi cv‡k¦© 4 ÷c wewkó 800 †KwR ¶gZv m¤úbœ c¨v‡mÄvi wjdU mieivn I ¯’vcb KvR| |
|  |  | Date | Time |
| 15 | Tender Last Selling Date. | **07.04.2016** | **Up to Office Hour** |
| 16 | Tender Closing Date and Time. | **10.04.2016** | **12-00 P.M.** |
| 17 | Tender Documents Opening Date and Time. | **10.04.2016** | **03-30 P.M.** |
| 18 | Name & Address of the office(s). | **Address** |
|  | - Selling Tender Document (Principal). | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | - Selling Tender Document (Others). | (i) Divisional Commissioner, Dhaka Division,Dhaka. |
| (ii) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. |
| (iii) PWD E/M Mechanical Workshop Division, Dhaka.  |
| (iv) PWD Wood Workshop Division, Dhaka.  |
| (v) PWD Eden Bldg. Division, Bangladesh Secretariat, Dhaka.  |
| (vi) PWD E/M Sub-Division-7, Bangladesh Secretariat, Dhaka.  |
|  | NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS |
|  | - Receiving Tender Documents | Primary Place | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| Others Place. | (i) Divisional Commissioner, Dhaka Division, Dhaka.(ii) Police Commissioner, Dhaka Metropolitan Police, Dhaka.(iii) PWD Eden Bldg. Division, Bangladesh Secretariat Dhaka. |
| 19. | - Opening Tender Document | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| 20. |  | N/A |
| **INFORMATION FOR TENDERER** |
| 21. | Eligibility of Tenderer | This invitation for Tender is open to all Eligible Tenderers as Mentioned below: |
| (a)The Tenderer shall be the sole Agent / Distributor of the proposed brand of lifts. |
| (b) Have experience in Successfully Completion of at least 01(One) No of Lifts Supply, Installation, Testing & Commissioning work of amounting minimum **Tk. 35.00 (Thirty Five), (BDT) Lac** in single Tender during last 03 (Three) Years ( i.e years counting backward from the date of publication of IFT in the news paper) under in any Govt./Semi Govt./Autonomous Bodies /Private Organization in Bangladesh. 1. In case of the Work done under PWD, the certifying and authenticating authority shall be concern Executive Engineer.

In case of the Work done under any Govt./Semi Govt./Autonomous Bodies other than PWD the certifying authority shall be an officer not below the rank of Executive Engineer and the same certificate will be duly verified by the Concern Executive Engineer of PWD of that district under whose jurisdiction the work has been done (As per Form-A attached with Tender Documents . |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | (c) | The Tenderer shall also fulfill the all Terms & Conditions as described in ITT -14 of Tender Data sheet (TDS) & Special Terms & Conditions |
| (d) | The minimum amounting of Liquid Assets or working capital or credit shall be facility **Tk 40.00 (Fourty) Lac (BDT).** The Supporting documents submitted along with the tender must be issued in between publication date and submission date of this Tender. |
| i) | Original Money receipt of Tender Purchasing documents. |
| ii) | Up to date valid Trade License. |
| iii) | Up to date Income Tax Clearance certificate. |
| iii) | Valid VAT Registration Certificate. |
| iv) | Valid ABC/BC Category Electrical & Electrical Supervisory License from Electrical Licensing Board, Bangladesh |
| (d) | The Certificate of Sole Agent/ representative of the proposed Brand from the manufacturer. |
| (e) | The minimum amounting of Liquid Assets or working capital or credit shall be facility **Tk 40.00 (Fourty) Lac (BDT).** The Supporting documents submitted along with the tender must be issued in between publication date and submission date of this Tender. |
|  |  | (f) | All other required qualification, Terms & Conditions of the Tenderer are shown in the ITT, GCC & Tender data Sheet (TDS) and Special Terms & Condition , Tender documents necessary supporting documents must be submitted with the Tender as mentioned above. |
| 22 | Brief Description of Goods  | Supply , Installation, Testing & Commissioning of Lifts . |
| 23 | Brief Description of related Service. | Installation of above Mentioned Goods & ancillary. |
| 24 | Price of Tender Document (Tk) | 1000.00 (One Thousand) Only (Non Refundable). |
| 25 | Identification of Lot | Location | Tender Security Amount (Tk) | Completion Time in Months |
|  | evsjv‡`k mwPevjq¯’ 3bs fe‡bi evwbR¨ gš¿Yvj‡qi `w¶b cv‡k¦© wmuwo msjMœ bxP Zjv Zjv n‡Z 4\_© Zjv ch©š— e¨env‡ii Rb¨ ¯^hswµq wjdU‡Kvi wbg©vbmn 4÷c wewkó 800 †KwR ¶gZv m¤úbœ c¨v‡mÄvi wjdU mieivn I ¯’vcb KvR (Dc-LvZ t evsjv‡`k mwPevj‡qi 3 bs fe‡bi evwbR¨ gš¿bvj‡qi cv‡k¦© 4 ÷c wewkó 800 †KwR ¶gZv m¤úbœ c¨v‡mÄvi wjdU mieivn I ¯’vcb KvR| | Bangladesh Secretariat,Dhaka | Tk :1,40,000.00 Only | 120(One Hundred Twenty) Days. |
| **PROCURING ENTITY DETAILS** |
| 26 | Name of Official Inviting Tender  | Md. Mahbubur Rahman. |
| 27 | Designation of Official Inviting Tender | Executive Engineer . |
| 28 | Address of Official Inviting Tender | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka.  |
| 29 | Contact details of Official Inviting Tender | < Tel. No.> 9333865 | <Fax No.>9333865 | <e-mail>ee\_emdk4@pwd.gov.bd |
| 29 | The procuring entity reserves the right to reject all tenders or annul the Tender proceedings |

|  |  |  |  |
| --- | --- | --- | --- |
| 30. | Special instructions : | a) | Rate must be quoted both in figures & in words for each item of BOQ in the attached schedule up to two digits beyond decimal point. |
| b) | The Tender Security shall be at the Tenderers option be either in the form of a Bank Gurrante / Bank Draft/ Pay Order (FormPG3-7) in favour of the Executive Engineer PWD E/M Division-4, Dhaka from a Schedule Bank of Bangladesh . |
| c) | If the Tenderer submit any false, incorrect or forged certificate, the Tender Security may be forfeited. |
| d) | The Tender Notice brief & the details of the Tender may be seen from the office of the undersigned during the Office hours. |
| e) | Original Copy of Receipt of purchasing Tender Documents & Attested copy of up to date Income Tax Clearance certificate , VAT Registration Certificate, Trade License, Work Experience Certificate etc. must be submitted with the Tender. |
| f) | All Photo Copies submitted with tender documents must be duly attested by a Class-1 Gazetted Govt. Office. |
| g) | The Tenderer shall be the Local Agent /Distributor of the proposed brand of Lifts. |
| h) | Certificate from the original manufacturer or supplier ensuring availability of spare of the Lifts for the next **15 (Fifteen)** years are to be submitted with the Tender. |
| i) | The Successful bidder shall Maintain & Service the installed Lifts as per direction of the Engineer in-Charge for 02(Two) year after Successful Commissioning of the Lifts with free of cost. |
| j) | Receiving & Opening & Evaluation of Tender will be done according to PPA-2006 & PPR-2008 and the amendments of the rules. |
| k) | The Tenderer Should enclosed the Original Tender in One Envelop and 01 Copy of the Tender in another envelop duly making the envelop as **ORIGINAL** And **COPY** “ These two Envelopes shall be enclosed in Single other envelop. |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **(Md. Shahinur Islam)**Sub-Assistant EngineerPWD E/M Division-4, Dhaka. | Assistant Engineer-1PWD E/M Division-4, Dhaka. | **(Md. Mahbubur Rahman)**Executive EngineerPWD E/M Division-4, Dhaka. |