**GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH**

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE**)

**I N V I T A T I O N F O R T E N D E R**

**TENDER NO : 108 (2015-2016)**

**TENDER MEMO NO :1721 DATE : 07.04.2016.**

|  |  |  |
| --- | --- | --- |
| 1 | Ministry/Division | Ministry of Housing & Public Works.  |
| 2 | Agency | Public Works Department. |
| 3 | Procuring Entity Name | Executive Engineer, PWD E/M Division-4, Dhaka.  |
| 4 | Procuring Entity Code | Not Used at Present. |
| 5 | Procuring Entity District | Dhaka. |
| 6 | Invitation for  | Procurement of Goods. |
| 7 | Invitation Ref No & Date  | **A\_© gš¿Yvjq, A\_© wefvM Gi ¯§iK bs 07.124.020.32.01.34.2016-66.Dt:-05.04.2016.** |
| **KEY INFORMATION** |
| 8 | Procurement Method | **Open Tendering Method (OTM)** |
| **FUNDING INFORMATION** |
| 9 | Budget and Source of Funds | **GOB** |
| 10 | Development Partners (if applicable) | N/A |
| **PARTICULAR INFORMATION** |
| 11 | Project / Programme Name (if applicable) | evsjv‡`k mwPevj‡qi 4 bs fe‡bi 2wU, 6bs fe‡b 1wU Ges 7bs fe‡b 2wU cyivZb/ Kg©¶g n«vmK…Z wjdU cwieZ©b K‡i Z`¯’‡j DbœZgv‡bi wjdU ¯’vcb Ges wewfbœ fe‡bi wewfbœ Awdm K‡¶ GqviKzjvi mieivn I ¯’vcb KiY KvR| |
| 12 | Tender Package No. |  |
| 13 | Tender Package Name | evsjv‡`k mwPevj‡qi 4 bs fe‡bi 2wU, 6bs fe‡b 1wU Ges 7bs fe‡b 2wU cyivZb/ Kg©¶g n«vmK…Z wjdU cwieZ©b K‡i Z`¯’‡j DbœZgv‡bi wjdU ¯’vcb Ges wewfbœ fe‡bi wewfbœ Awdm K‡¶ GqviKzjvi mieivn I ¯’vcb KiY KvR| |
|  |  | Date | Time |
| 14 | Tender Last Selling Date. | **21.04.2016** | **Up to Office Hour** |
| 15 | Tender Closing Date and Time. | **24.04.2016** | **12-00 P.M.** |
| 16 | Tender Documents Opening Date and Time. | **24.04.2016** | **03-30 P.M.** |
| 17 | Name & Address of the office(s). | **Address** |
|  | - Selling Tender Document (Principal). | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | - Selling Tender Document (Others). | (i) Divisional Commissioner, Dhaka Division,Dhaka. |
| (ii) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. |
| (iii) PWD Mechanical Workshop Division, Dhaka.  |
| (iv) PWD Wood Workshop Division, Dhaka.  |
| (v) PWD Eden Bldg. Division, Bangladesh Secretariat, Dhaka.  |
| (vi) PWD E/M Sub-Division-7, Bangladesh Secretariat, Dhaka.  |
|  | NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS |
|  | - Receiving Tender Documents | Primary Place | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| Others Place. | (i) Divisional Commissioner, Dhaka Division, Dhaka.(ii) Police Commissioner, Dhaka Metropolitan Police, Dhaka.(iii) PWD Eden Bldg. Division, Bangladesh Secretariat Dhaka. |
| 18. | - Opening Tender Document | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| 19. | Place/ Date / Time of Pre-Tender Meeting (optional)  | N/A |
| **INFORMATION FOR TENDERER** |
| 20. | Eligibility of Tenderer | This invitation for Tender is open to all Eligible Tenderers as Mentioned below: |
| (a)The Tenderer shall be the sole Agent / Distributor of the proposed brand of lifts. |
| (b) Have experience in Successfully Completion of at least 01(One) No of Lifts Supply, Installation, Testing & Commissioning work of amounting minimum **Tk. 86.00 (Eighty Six),(BDT) Lac For Lot No-1&2, Tk. 74.00 (Seventy Four),(BDT) Lac For Lot No-3** in single Tender during last 03 (Three) Years ( i.e years counting backward from the date of publication of IFT in the news paper) under in any Govt./Semi Govt./Autonomous Bodies /Private Organization in Bangladesh. 1. In case of the Work done under PWD, the certifying and authenticating authority shall be concern Executive Engineer.

ii) In case of the Work done under any Govt./Semi Govt./Autonomous Bodies other than PWD the certifying authority shall be an officer not below the rank of Executive Engineer and the same certificate will be duly verified by the Concern Executive Engineer of PWD of that district under whose jurisdiction the work has been done (As per Form-A attached with Tender Documents . |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | (c) | The minimum amounting of Liquid Assets or working capital or credit shall be facility  **Tk 107.50 (One core Seven Lac Fifty Thousand ), (BDT) Lac For Lot No-1&2, Tk.92.00 (Ninety Two) Lac(BDT) For Lot No-3** The Supporting documents submitted along with the tender must be issued in between publication date and submission date of this Tender. |
| (d)i) | Original Money receipt of Tender Purchasing documents. |
| ii) | Up to date valid Trade License. |
| iii) | Up to date Income Tax Clearance certificate. |
| iii) | Valid VAT Registration Certificate. |
| iv) | Valid ABC Category Electrical & Electrical Supervisory License from Electrical Licensing Board, Bangladesh |
|  |  | (e) | All other required qualification, Terms & Conditions of the Tenderer are shown in the ITT, GCC & Tender data Sheet (TDS) and Special Terms & Condition , Tender documents necessary supporting documents must be submitted with the Tender as mentioned above. |
| 21 | Brief Description of Goods  | Supply , Installation, Testing & Commissioning of Lifts . |
| 22 | Brief Description of related Service. | Installation of above Mentioned Goods & ancillary. |
| 23 | Price of Tender Document (Tk) | 1500.00 (One Thousand Five Hundred) Only (Non Refundable). |
| 24 |  | Identification of Lot | Location | Tender Security Amount (Tk) | Completion Time in Months |
|  | 1. | Replacement of old and Non Working Lift by New Supply, Installation, Testing & Commissioning Two Nos Lift (Lift No 4/1 at West Side and Lift No 4/2 at Middle zone) at Building No-4 in Bangladesh Secreteriat, Dhaka.  | Bangladesh Secretariat,Dhaka | Tk :2,87,000.00 Only | 120(One Hundred Twenty) Days. |
|  | 2. | Replacement of old and Non Working Lift by New Supply, Installation, Testing & Commissioning Two Nos Lift (Lift No 7/1 & 7/2) at Building No-7 in Bangladesh Secreteriat ,Dhaka.  | Bangladesh Secretariat,Dhaka | Tk :2,87,000.00 Only | 120(One Hundred Twenty) Days. |
|  | 3. | Replacement of old and Non Working Lift by New Supply, Installation, Testing & Commissioning (Lift No 6/3) at Building No-6 in Bangladesh Secreteriat, Dhaka.  | Bangladesh Secretariat,Dhaka | Tk :2,45,000.00 Only | 120(One Hundred Twenty) Days. |
| **PROCURING ENTITY DETAILS** |
| 25 | Name of Official Inviting Tender  | Md. Mahbubur Rahman. |
| 26 | Designation of Official Inviting Tender | Executive Engineer . |
| 27 | Address of Official Inviting Tender | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka.  |
| 28 | Contact details of Official Inviting Tender | < Tel. No.> 9333865 | <Fax No.>9333865 | <e-mail>ee\_emdk4@pwd.gov.bd |
| 29 | The procuring entity reserves the right to reject all tenders or annul the Tender proceedings |

|  |  |  |  |
| --- | --- | --- | --- |
| 30. | Special instructions : | a) | Rate must be quoted both in figures & in words for each item of BOQ in the attached schedule up to two digits beyond decimal point. |
| b) | The Tender Security shall be at the Tenderers option be either in the form of a Bank Gurrante / Bank Draft/ Pay Order (FormPG3-7) in favour of the Executive Engineer PWD E/M Division-4, Dhaka from a Schedule Bank of Bangladesh . |
| c) | If the Tenderer submit any false, incorrect or forged certificate, the Tender Security may be forfeited. |
| d) | Original Copy of Receipt of purchasing Tender Documents & Attested copy of up to date Income Tax Clearance certificate , VAT Registration Certificate, Trade License, Work Experience Certificate etc. must be submitted with the Tender. |
| e) | All Photo Copies submitted with tender documents must be duly attested by a Class-1 Gazetted Govt. Office. |
| f) | The Successful bidder shall Maintain & Service the installed Lifts as per direction of the Engineer in-Charge for 02(Two) year after Successful Commissioning of the Lifts with free of cost. |
| g) | Receiving & Opening & Evaluation of Tender will be done according to PPA-2006 & PPR-2008 and the amendments of the rules. |
| h) | The Tenderer Should enclosed the Original Tender in One Envelop and 01 Copy of the Tender in another envelop duly making the envelop as **ORIGINAL** And **COPY** “ These two Envelopes shall be enclosed in Single other envelop. |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **(Md. Shahinur Islam)**Sub-Assistant EngineerPWD E/M Division-4, Dhaka. | (**Ismail Hossain Farhad**)Assistant Engineer-1PWD E/M Division-4, Dhaka. | **(Md. Mahbubur Rahman)**Executive EngineerPWD E/M Division-4, Dhaka. |