**GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH**

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE**)

**I N V I T A T I O N F O R T E N D E R**

**TENDER NO :237 (2014-2015)**

**TENDER MEMO NO : 2553 DATE : 04.06.2015.**

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| 1 | Ministry/Division | | | | Ministry of Housing & Public Works | | | | | | | |
| 2 | Agency | | | | Public Works Department | | | | | | | |
| 3 | Procuring Entity Name | | | | Executive Engineer, PWD E/M Division-4, Dhaka. | | | | | | | |
| 4 | Procuring Entity Code | | | | Not Used at Present | | | | | | | |
| 5 | Procuring Entity District | | | | Dhaka. | | | | | | | |
| 6 | Invitation for | | | | Supply , Installation, Testing & Commissioning of Lifts. | | | | | | | |
| 7 | Invitation Ref No | | | | Memo No-2553, Date: 04.06.2015 | | | | | | | |
| 8 | Date | | | | 04.06.2015 | | | | | | | |
| **KEY INFORMATION** | | | | | | | | | | | | |
| 9 | Procurement Method | | | | **Open Tendering Method (OTM)** | | | | | | | |
| **FUNDING INFORMATION** | | | | | | | | | | | | |
| 10 | | Budget and Source of Funds | | | **GOB** | | | | | | | |
| 11 | | Development Partners (if applicable) | | | N/A | | | | | | | |
| **PARTICULAR INFORMATION** | | | | | | | | | | | | |
| 12 | | Project / Programme Name (if applicable) | | | Supply , Installation, Testing & Commissioning of Lift. | | | | | | | |
| 13 | | Tender Package No. | | |  | | | | | | | |
| 14 | | Tender Package Name | | | Accordingly to As Per Lot | | | | | | | |
|  | |  | | | Date | | | | | Time | | |
| 15 | | Tender Last Selling Date | | | **07.07.2015** | | | | | **Up to Office Hour** | | |
| 16 | | Tender Closing Date and Time | | | **08.07.2015** | | | | | **12-00 P.M.** | | |
| 17 | | Tender Box Opening Date and Time | | | **08.07.2015** | | | | | **12.30 PM.** | | |
| 18 | | Tender Documents Opening Date and Time | | | **08.07.2015** | | | | | **3-30 PM.** | | |
| 19 | | Name & Address of the office(s) | | | **Address** | | | | | | | |
|  | | - Selling Tender Document (Principal) | | | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. | | | | | | | |
|  | | - Selling Tender Document (Others) | | | (i) Divisional Commissioner, Dhaka Division,Dhaka. | | | | | | | |
| (ii) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. | | | | | | | |
| (iii) PWD E/M Mechanical Workshop Division, Dhaka. | | | | | | | |
| (iv) PWD Wood Workshop Division, Dhaka. | | | | | | | |
| (v) PWD Division-1, Dhaka. | | | | | | | |
| (vi) PWD Subdivision-5, (Under PWD Division-4), Dhaka. | | | | | | | |
|  | | NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS | | | | | | | | | | |
|  | | - Receiving Tender Documents | | | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka.  (b) Divisional Commissioner, Dhaka Division, Dhaka.  (c) Police Commissioner, Dhaka Metropolitan Police, Dhaka.  (d) PWD Eden Bldg. Division, Bangladesh Secretariat Dhaka. | | | | | | | |
|  | | - Opening Tender Document | | | (a) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. | | | | | | | |
| 20 | | Place / Date / Time of  Pre-Tender Meeting (Optional) | | | N/A | | | | | | | |
| **INFORMATION FOR TENDERER** | | | | | | | | | | | | |
| 21 | | Eligibility of Tenderer | | This invitation for Tender is open to all Eligible Tenderers having the following qualifications. Reputed bonafided firm / organization having :   1. Up to date i) valid Trade License, ii) Income Tax Clearance certificate, iii) VAT Registration Certificate iv) Valid ABC Category Electrical & Electrical Supervisory License from Electrical Licensing Board, Bangladesh. 2. Minimum 05 (Five) Years work experience in the Supply , Installation, Testing & Commissioning of Lifts . 3. The Tenderer shall have experience in Successfully Completion for Supply, Installation, Testing & Commissioning of Lifts of at least 01 (One) Contract within the last 05 (Five) Years ( i.e years counting backward from the date of publication of IFT in the news paper) in any Govt./Semi Govt./Autonomous Bodies in Bangladesh with a value of at least **for Lot No-1 Tk. 52.00 (Fifty Two) Lac (BDT), Lot No-2 Tk. 50.00 (Fifty) Lac (BDT) & Lot No-3 Tk. 100.00 (One Hundred ) Lac (BDT).**. 4. The required Average Related Annual Construction Turn Over Shall be Greater than for **Lot No-1Tk. 36.00 (Thirty Six) Lac (BDT), Lot No-2Tk. 35.00 (Thirty Five) Lac (BDT), Lot No-3 Tk. 90.00 (Ninety ) Lac (BDT)** Over the last 05 (Five) Years. 5. Liquid Asset : The minimum amount of Liquid Assets i.e. working capital or credit facility of the Tenderer shall be **Lot No-1 Tk 37.00 (Thirty Seven)(BDT) Lac, Lot No-2 Tk 36.00 (Thirty Six)(BDT) Lac, Lot No-3 Tk 50.00 (Fifty)(BDT) Lac.** | | | | | | | | |
| 22 | | Brief Description of Goods or Works | | | | | | Supply , Installation, Testing & Commissioning of Lifts. | | | | |
| 23 | | Price of Tender Document (Tk) | | | | | | 1000 (One Thousand) Only (Non Refundable). | | | | |
| 24 | | Lot No | Identification of Lot | | | | | Location | | | Tender Security Amount (Tk) | Completion Time in Months |
| **√** | | Lot No -1 | XvKv †gwW‡Kj K‡jR nvmcvZv‡ji IwU Kg‡cø· fe‡b we`¨gvb AwZ cyivZb 2000†KwR (4-óc) wewkó (01wU) †eW wjdU cwieZ©b c~e©K bZzb †eW wjdU mieivn I ¯’vcb mn AvbymvswMK KvR| | | | | | Dhaka Medical College Hospital. | | | Tk : 1,65,000/- (One Lac Sixty Five Thousand) Only | 08 (Eight) Months |
|  | | Lot No -2 | XvKv †gwW‡Kj K‡jR nvmcvZv‡ji ‡Kweb eø‡K we`¨gvb AwZ cyivZb 1600†KwR (3-óc) wewkó †eW wjdU cwieZ©b c~e©K bZzb †eW wjdU mieivn I ¯’vcb mn AvbymvswMK KvR| | | | | | Dhaka Medical College Hospital. | | | Tk : 1,60,000/- (One Lac Sixty Thousand) Only | 08 (Eight) Months |
|  | | Lot No 3 | Replacement the existing 02 Nos Old/ Non repairable (Lift No-1 & 2) Lift by Supply of new Lift in the Sir Salimullah Medical Collage Midford Hospital Dhaka. | | | | | Midford Medical College Hospital, Dhaka. | | | Tk : 4,00,000/- (Four Lac) Only | 08 (Eight) Months |
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| **PROCURING ENTITY DETAILS** | | | | | | | | | | | | |
| 25 | | Name of Official Inviting Tender | | | | Md. Shamsul Alam | | | | | | |
| 26 | | Designation of Official Inviting Tender | | | | Executive Engineer. | | | | | | |
| 27 | | Address of Official Inviting Tender | | | | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka. | | | | | | |
| 28 | | Contact details of Official Inviting Tender | | | | < Tel. No.>  9333865 | <Fax No.>  9333865 | | <e-mail>  ee\_emdk4  @pwd.gov.bd | | | |

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| 29. | Special instructions : | a) | The Tenderer shall be the Local Agent /Distributor of the proposed brand of Lifts . |
| b) | Certificate from the original manufacturer or supplier ensuring availability of spare parts of the Lifts for the next **15 (Fifteen)** years are to be submitted with the Tender. |
| c) | The Successful bidder shall Operate for 01(one) year &, Maintain & Service the installed Lifts as per direction of the Engineer in-Charge for 02(Two) year after Successful Commissioning of the Lifts with free of cost. |
| d) | Rate must be quoted both in figures & in words for each item of works in the attached schedule up to two digits beyond decimal point. |
| e) | If the Tenderer submit any false, incorrect or forged certificate, the Tender Security may be forfeited . |
| f) | Original Copy of Receipt of purchasing Tender Documents & Attested copy of upto date Income Tax Clearance certificate , VAT Registration Certificate, Trade License, Work Experience Certificate & Turn Over Certificates etc. must be submitted with the Tender. |
| g) | For any unavoidable reason, if the office remains closed at the Date of Receiving & Opening, the Tender will be received & opened in the next office day at the same time. |
| h) | The procuring entity reserves the right to reject all tenders or annul the Tender proceedings. |
|  |  | 1. All other required qualification, Terms & Conditions of the Tenderer are mentioned in the Tender document / Tender Data Sheet(TDS) and the Tenderers must have to submit documents & other papers as per Tender document & Tender Data Sheet (TDS) with the Tender. | |

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| (**Md. Shahinur Islam**)  Sub-Assistant Engineer  PWD E/M Division-4, Dhaka | (**Md. Lutfor Rahman Khan**)  Sub-Assistant Engineer  PWD E/M Division-4, Dhaka. | (**Ismail Hossain Farhad**)  Assistant Engineer-1  PWD. E/M Division-4, Dhaka. | (**Md.Shamsul Alam**)  Executive Engineer  PWD E/M Division-4, Dhaka. |

**MEMO NO : 2553 DATE : 04.06.2015.**

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|  | **Copy Submitted for favor of kind information and necessary action to :- (Not according to seniority)** |
| 01. | The Chief Engineer, PWD Purta Bhaban, Segunbagicha, Dhaka. With 01 (One) Tender Document. |
| 02. | Additional Secretary (Security & Immigration ), Security & Immigration Wing, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka. |
| 03. | The Divisional Commissioner, Dhaka Division, Ist 12-storied Govt. Office Building, Segunbagicha, Dhaka.Enclo: 01 (one) set Tender Document for selling. He is requested to sell the Tender document to the interested eligible Tenderers @Tk : 1,000.00 each (Non refundable). He is requested to collect more copies of Tender document from this office if required. He is requested to sent the unopened Tender(s) (If receive only) within 12-30 P.M. on the Tender receiving day. |
| 04. | The Director General, Central Procurement Technical Unit (CPTU), IMED, Block No - 12 (2nd. floor) Shere-E-Bangla Nagar, Dhaka. Enclo : Soft copy(CD) of the Tender notice herewith to circulate the Notice inviting Tender in the Website of CPTU |
| 05. | The Addl. Chief Engineer (E/M), PWD, Purta Bhaban, Segunbagicha, Dhaka. With 01 (One) Tender Document. |
| 06. | Police Commissioner, Dhaka Metropolitan Police, Baily Road, Dhaka. He is requested to sent the unopened Tender (If receive only) within 12-30 P.M. on the Tender receiving day. |
| 07. | The Superintending Engineer, PWD E/M Circle-2, Segunbagicha, Dhaka.. With 01 (One) Tender Document. |
| 08. | The Superintending Engineer, PWD E/M P&D Circle, Purta Bhaban, Segunbagicha, Dhaka. With 01 (One) Tender Document. |
| 09. | Director Dhaka Medical College Hospital/ Director Sir Salimullah Medical Collage Midford Hospital Dhaka Dhaka. |
| 10. | Executive Engineer, PWD E/M Division-1, Dhaka. Enclo: 01 (one) set Tender Document for selling. He is requested to sellthe Tender document to the interested eligible Tenderers @Tk :1000.00 each (Non refundable). He is requested to collect more copies of Tender document from this office if required. He is requested to sent the unopened Tender (If receive only) within 12-30 P.M. on the Tender receiving day. |
| 11. | Executive Engineer, PWD E/M Division- 2 / 3 / 5 / 6 / 7 / 8 / E/M Mechanical Workshop Division / Wood Workshop Division, Dhaka/ PWD. Division-1, Dhaka/ Sub-Division No-5 under PWD. Division-4, Dhaka. Enclo: 01 (one) set Tender Document for selling. He requested to sell the Tender document to the interested eligible Tenderers @Tk :1000.00 each (Nonrefundable). He is requested to collect more copies of Tender document from this office if required. |
| 12. | Executive Engineer, PWD Eden Bldg. Division, Bangladesh Secretariat, Dhaka. With 01 (One) Tender Document & He is requested to sent the unopened Tender (If receive only) within 12-30 P.M. on the Tender receiving day. |
| 13. | Executive Engineer, PWD O & M Division, Purta Bhaban Segunbagicha, Dhaka. Enclo : Soft copy(CD) of the Tender notice  herewith to circulate the Notice inviting Tender in the Website of PWD |
| 14. | Senior Assistant Secretary, Security -4, Security & Immigration Wing, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka. |
| 15. | Sub-Divisional Engineer, PWD E/M Subdivision-7, Dhaka. With 01 (One) Tender Document & He is requested to attend on the date & time of opening of the Tender as a member of TOC. |
| 16. | Assistant Engineer-1, PWD. E/M Division-4, Dhaka. With 01 (One) Tender Document & He is requested to attend on the date & time of opening the Tender as a member of TOC. |
| 17. | Sub-Asstt. Engineer-1, PWD E/M Division-4, Dhaka. With 01 (One) Tender Document & He is requested to attend on the date & time of opening the Tender. |
| 18. | Divisional Accountant, PWD E/M Division-4, Dhaka. He is requested to attend on the date & time of opening the Tender as a member of TOC. |
| 19. | Cashier, PWD E/M Division-4, Dhaka. Enclo : 05 (Five) sets Tender Documents with schedule of work for selling. Collect more copies from Head Asstt. if required. |
| 20. | Head Asstt. PWD E/M Division-4, Dhaka. He. will ensure that the Notices are dispatched in due time in different offices and have been received by them accordingly. |
| 21. | Notice Board of this Office. |

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| (**Md. Shahinur Islam**)  Sub-Assistant Engineer  PWD E/M Division-4, Dhaka | (**Md. Lutfor Rahman Khan**)  Sub-Assistant Engineer  PWD E/M Division-4, Dhaka. | (**Ismail Hossain Farhad**)  Assistant Engineer-1  PWD. E/M Division-4, Dhaka. | (**Md.Shamsul Alam**)  Executive Engineer  PWD E/M Division-4, Dhaka. |