**GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH**

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE**)

**­I N V I T A T I O N F O R T E N D E R**

**TENDER NO : 01 (2017-2018)**

 **Memo No:720 Date: 06.11.2017**

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| 1. | Ministry/Division | Ministry of Housing & Public Works  |
| 2. | Agency | Public Works Department |
| 3. | Procuring Entity Name | Executive Engineer, PWD E/M Division-4, Dhaka.  |
| 4. | Procuring Entity Code | Not Used at Present |
| 5. | Procuring Entity District | Dhaka. |
| 6. | Invitation for  | XvKv MYc~Z© B/Gg wefvM-4 Gi wbe©vnx cÖ‡KŠkjx g‡nv`‡qi MvoxPvjK Gi c` ïb¨ nIqvq AvDU‡mvwm©s Gi gva¨‡g GKRb MvoxPvjK wb‡qv‡Mi KvR|(Kvh©Kvj 01.12.2017Bs n‡Z 30.06.2018Bs ch©šÍ)=07 gvm| |
| 7. | Invitation Ref No & Date |  720 Date: 06.11.2017. |
| 8. | Procurement Method | **Open Tendering Method (OTM)** |
| 9. | Budget and Source of Funds | **GOB** |
| 10. | Tender Last Selling Date | **21.11.2017.** | **Up to Office Hour** |
| 11. | Tender Closing Date and Time | **22.11.2017.** | **12-00 P.M.** |
| 12. | Tender Documents Opening Date and Time |  **22 .11.2017.** | **12-30 P.M.** |
| 13. | Name & Address of the office(s) | Address |
| - Selling Tender Document (Principal) | (i) PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| - Selling Tender Document (Others) | (i) PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8, Dhaka. |
| (ii) PWD E/M Mechanical Workshop Division, Dhaka.  |
| (iii) PWD Wood Workshop Division, Dhaka.  |
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| No conditions Apply For sale, purchase or Distribution of Tender Documents. |
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| -Receiving Tender Documents. | PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| -Opening Tender Document | PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
| 14. | Place /Date/Time of Pre Tender Meeting | N/A |
| 15. Eligibility of Tenderer |
| This invitation for Tender is open to all Eligible Tenderers as mentioned below:1. Reputed bonafied Firm/Organization/Authorized agent having Minimum 03(Three) years of general experience in contracting industries in public sector as prime contractor.
2. The Tenderer must possess : Attested copy of Up to date i) valid Trade License, ii) Income Tax Clearance certificate, iii) VAT Registration Certificate.
3. The required average annual turnover of the tenderer shall be at least of the amount of TK: 80(Eighty) Thousand over the last three years.
4. The minimum amount of Liquid Assets i.e working capital or credit line(s) of the Tenderer shall be TK: 75,000.00(Seventy Five Thousand) only.
5. This Tender Notice is in brief. The details Term & Condition are Shown in Tender Document. All other required qualifications, Terms & Conditions of the Tenderer are shown in the Tender Data Sheet (TDS)of Tender document. Necessary Supporting documents are to be Submitted with the Tender.
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| 16. | Description of proposed post and qualification of proposed Man power: | SLNo. | Name of post | Number of post | Educational qualification | Age | Experience |
| 01 | Driver | 01 | Minimum S.S.C or Equivalent. | 18-59 years (On 01 November 2017) | Candidate shall have Minimum 03 years Experience as driver in any Govt./private organization. |
| 17. | Price of Tender Document (Tk) | 500.00 (Five Hundred) Only (Non Refundable). |
| 18. | Identification of Lot | Location | Tender Security Amount (Tk) | Completion Time in Months |
|  | XvKv MYc~Z© B/Gg wefvM-4 Gi wbe©vnx cÖ‡KŠkjx g‡nv`‡qi MvoxPvjK Gi c` ïb¨ nIqvq AvDU‡mvwm©s Gi gva¨‡g GKRb MvoxPvjK wb‡qv‡Mi KvR|(Kvh©Kvj 01.12.2017Bs n‡Z 30.06.2018Bs ch©šÍ)=07 gvm| | PWD E/M Division-4,Dhaka. | Tk : 5,000/- (Five Thousand ) Only | 07 (Seven) Months |
| **PROCURING ENTITY DETAILS** |  |  |  |
| 19. | Name of Official Inviting Tender  | Md. MahbuburRahman |
| 20. | Designation of Official Inviting Tender | Executive Engineer. |
| 21. | Address of Official Inviting Tender | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka.  |
| 22. | Contact details of Official Inviting Tender | Tel. 9333865 (Office)& e-mail ee\_emdk4 @pwd.gov.bd |
| **INFORMATION FOR TENDERER**. |
| 23. | Special Instruction | `icÎ cÖ¯Íve evQvB‡q †h mKj cÖwZôv‡bi cÖ¯Íve we‡ewPZ n‡e †m mKj cÖwZôv‡bi cÖv\_©x‡`i †hvM¨Zv I AwfÁZv hvPvB‡qi j‡ÿ¨ †gŠwLK I e¨envwiK cixÿvi Rb¨ WvKv n‡e| †gŠwLK I e¨envwiK cixÿvi ZvwiL I mgq cieZ©x‡Z Rvbv‡bv n‡e| †gŠwLK I e¨envwiK cixÿvq Ask MÖn‡bi Rb¨ †Kvb wUG/wWG cÖ`vb Kiv n‡e bv| cÖ¯ÍvweZ cÖv\_©x‡`i Qwemn bvg, wcZvi bvg, gvZvi bvg, ¯’vqx I eZ©gvb wVKvbv, wkÿvMZ †hvM¨Zv, RvZxq cwiPqcÎ, AwfÁZv BZ¨vw` D‡jøL c~e©K Rxebe„ËvšÍ `ic‡Îi mv‡\_ `vwLj Ki‡Z n‡e| mKj mb`cÎ cÖ\_g †kÖbxi †M‡R‡UW Kg©KZv© KZ©„K mZ¨vwqZ n‡Z n‡e| |
| 24. | The procuring entity reserves the right to reject all tenders or annul the Tender proceedings. |

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|  | (**Md. Shahinur Islam**)Sub-Assistant EngineerPWD E/M Division-4, Dhaka. | (**Ismail Hossain Farhad)**Assistant Engineer-1 PWD. E/M Division-4, Dhaka. | (**Md. MahbuburRahman**)Executive EngineerPWD E/M Division-4, Dhaka. |