###### GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH

**OFFICE OF THE EXECUTIVE ENGINEER**

**PWD E/M DIVISION-4**

**2ND 12 STORIED GOVT. OFFICE BLDG.**

**SEGUNBAGICHA, DHAKA.**

**Tel : 9333865 (OFFICE)**

**I N V I T A T I O N F O R T E N D E R**

**TENDER NO : 39 (2014-2015)**

**TENDER MEMO NO : 1222 DATE : 28.01.2015.**

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| 01. | Ministry / Division | **:** | Ministry of Housing & Public Works  |
| 02. | Agency | **:** | Public Works Department |
| 03. | Procuring Entity Name | **:** | Executive Engineer, PWD E/M Division-4, Dhaka.  |
| 04. | Procuring Entity District | **:** | Dhaka. |
| 05. | Invitation for | **:** | Yearly Lift Maintenance. |
| 06. | Invitation Ref. No. & Date | **:** | Memo No-1222 Date: 28.01.2015. |
|  | **KEY INFORMATION** |  |  |
| 07. | Procurement Method | **:** | **Open Tendering Method (OTM)** |
|  | **FUNDING INFORMATION** |  |  |
| 08. | Budget and Source of Fund | **:** | GOB |
|  | **PARTICULAR INFORMATION** |  |  |
| 09. | Tender Last Selling date | **:** | 23.02.2015 Up to Office Hour |
| 10. | Tender Closing Date and Time | **:** | 24.02.2015 Time: 12-00 P.M. |
| 11. | Tender Opening Date and Time | **:** | 24.02.2015 Time: 12-30 PM  |
| 12. | Name and Address of the office(s) :- |  |  |
|   | (i) Selling Tender Document (Principal) | **:** | PWD E/M Division-4, 2nd 12- storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | (ii) Selling Tender Document (Others) |  | PWD E/M Division – 1 / 2 / 3 / 5/ 6/ 7/ 8/ E/M Mechanical Workshop Division/ Wood Workshop Division, Dhaka. |  |
|  | **NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS** |
|  | (iii) Receiving Tender Document | : | PWD E/M Division-4, 2nd 12 storied Govt. Office Building, Segunbagicha, Dhaka. |
|  | (iv) Opening Tender Document | : | PWD E/M Division-4, 2nd 12 storied Govt. Office Building, Segunbagicha, Dhaka. |
| 13. | Place/Date/Time of Pre-Tender Meeting (Optional) | : | Not Applicable. |
|  | **INFORMATION FOR TENDERER** |  |  |
| 14. | **Eligibility of Tenderer : This invitation for Tender is open to all Eligible Tenderers having the following qualifications. Reputed bonafided firm / organization having :** (a) Upto date i) valid Trade License, ii) Income Tax Clearance certificate, iii) VAT Registration Certificate iv) Valid minimum BC Category Electrical contractors License & Supervisory License from Electrical Licensing Board, Bangladesh. **(b) Similar work experience, Average annual construction turn over and Liquid Asset or working capital or credit facility and Other qualifications criteria are mentioned in the respective Tender Data Sheet (TDS)**  |
| 15**.**  | **Price of Tender Document**  | **:** |  **500/- (Five Hundred) Only(Non Refundable).** |
| 16. | Brief Description of Works :  |
| Name of work | Location | Tender SecurityAmount (Tk) | Completion Time in Months |
| **XvKv †gwW‡Kj K‡jR nvmcvZvj-2 (10 Zjv) fe‡b we`¨gvb gvwmev eªvÛ Gi 1000 †KwR (10 ÷c) †eW wjd&U 02 wU Gi 2014-2015 Bs mv‡ji evrmwiK i¶bv‡e¶b, mvwf©wms I cwiPvjbv KiY KvR (Kvh©Kvj 01-07-2014 Bs n‡Z 30-06-2015 Bs ch©šÍ) †gvU =12 gvm|** | Dhaka Medical College Hospital-2. | 16,000/- | 12 Months |
|  | **PROCURING ENTITY DETAILS** |  |
| 17. | Name of Official Inviting Tender | **:** | Md. Shamsul Alam |
| 18. | Designation of Official Inviting Tender  | **:** | Executive Engineer. |
| 19. | Address of Official Inviting Tender | **:** | PWD E/M Division-4, 2nd 12-storied Govt. Office Building, Segunbagicha, Dhaka. |
| 20. | Contact details of official inviting Tender | **:** | Telephone No: 9333865 (Office) |
| 21. | **Special instructions :** | **a)** | **The terms and conditions as stated shall be guided by the tender shall be governed by the “The Public Procurement Rules-2008.** |
|  |  | **b)** | **Work order will be issued subject to availability of found approval of program.** |
| **c)** | **Work order will be issued priority basis of essential work for which fund will be available.** |
| **d)** | **The Tenderer/bidder shall have the agency ship certificate from the manufacturer or shall have experience in operation and maintenance of similar brand lift or CCTV System or Conference System at least 3 years.**  |
| 22. |  | **The Procuring Entity reserves the right to reject all the Tenders or annual the Tender proceedings.** |

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|   | **Md. Lutfor Rahman Khan**)Sub-Assistant EngineerPWD E/M Division-4, Dhaka. | (**Ismail Hossain Farhad**)Assistant Engineer-1 PWD. E/M Division-4, Dhaka. | (**Md.Shamsul Alam**)Executive EngineerPWD E/M Division-4, Dhaka. |

**MEMO NO : 1222 DATE : 28.01.2015**

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|  | Copy Submitted for favor of kind information and necessary action to :  |
| 01. | The Chief Engineer, PWD Purta Bhaban, Segunbagicha, Dhaka.  |
| 02. | The Addl. Chief Engineer (E/M), PWD, Purta Bhaban, Segunbagicha, Dhaka.  |
| 03. | The Director, Dhaka Medical College Hospital, Dhaka. |
| 04. | The Superintending Engineer, PWD E/M Circle-2, Segunbagicha, Dhaka.  |
| 05. | The Superintending Engineer (PPC), Purta Bhaban, Segunbagicha, Dhaka. |
| 06. | Executive Engineer, PWD E/M Division- 1/ 2 / 3 / 5 / 6 / 7 / 8 / E/M Mechanical Workshop Division / Wood Workshop Division, Dhaka Enclosure: 01 (one) set Tender Document for selling. He requested to sell  the Tender Document to the interested eligible Tenderers @Tk : 500.00 Each (Non refundable). He is requested to collect more copies of Tender document from this office if required. |
| 07. | Executive Engineer, PWD O & M Division, Purta Bhaban Segunbagicha, Dhaka. Enclo : Soft copy(CD) of the Tender notice herewith to circulate the Notice inviting Tender in the Website of PWD |
| 08. | Sub-Divisional Engineer, PWD E/M Subdivision-8, Dhaka. He is requested to attend on the date & time of opening of the Tender as a member of TOC. |
| 09. | Assistant Engineer, PWD. E/M Division-4, Dhaka. He is requested to attend on the date & time of opening the Tender as a member of TOC. |
| 10. | Sub-Asstt. Engineer, PWD E/M Division-4, Dhaka. He is requested to attend on the date & time of opening the Tender.  |
| 11. | Divisional Accountant, PWD E/M Division-4, Dhaka. He is requested to attend on the date & time of opening the Tender as a member of TOC  |
| 12. | Cashier, PWD E/M Division-4, Dhaka. Enclo : 03 (Three) sets Tender Documents with schedule of work for selling. Collect more copies from Head Asstt. if required. |
| 13. | Head Asstt. PWD E/M Division-4, Dhaka. He. will ensure that the Notices are dispatched in due time in different offices and have been received by them accordingly. |
| 14. | Notice Board of this Office. |

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| Signature of the contractorWith full Address & Seal | (**Md. Lutfor Rahman Khan**)Sub-Assistant EngineerPWD E/M Division-4, Dhaka. | (**Ismail Hossain Farhad**)Assistant Engineer PWD E/M Division-4, Dhaka. | (**Md.Shamsul Alam**)Executive EngineerPWD E/M Division-4, Dhaka. |