


Memo No: 25.36.0000.600.03.010.16.409

Date: 23-12-2020

Invitation for Tender

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH					
1	Ministry/Division	Ministry of Housing & Public Works (MoHPW)			
2	Agency	Public Works Department (PWD)			
3	Procuring Entity Name	Executive Engineer (Procurement), Urban Building Safety Project			
4	Procuring Entity Code	Not used at present			
5	Procuring Entity District	Dhaka			
6	Invitation for	Procurement of Non-Consulting Services			
7	Invitation Ref No	25.36.0000.600.03.010.16.409			
8	Date	23-12-2020			
KEY INFORMATION					
9	Procurement Method	OTM			
FUNDING INFORMATION					
10	Budget and Source of Funds	GOB			
11	Development Partners (if applicable)	N/A			
PARTICULAR INFORMATION					
12	Project / Program Code (if applicable)	224029400			
13	Project Name (if applicable)	Urban Building Safety Project			
14	Tender Package No.	OTM-01/2020-21			
15	Tender Package Name	প্রকল্প বাস্তবায়ন ইউনিট, নগরায়নের ভবন সুরক্ষা প্রকল্প, গণপূর্ত অধিদপ্তর এ আউটসোর্সিং পদ্ধতিতে মাসিক মজুরী ভিত্তিতে ৪ জন গাড়ীচালক ও ১ জন অফিস সহায়ক সরবরাহকরণ কাজ।			
		Date			
16	Tender Publication Date	23-12-2020			
17	Tender Last Selling Date	12-01-2021			
		Date		Time	
18	Tender Closing Date and Time	13-01-2021		12:00PM	
19	Tender Opening Date and Time	13-01-2021		03:00PM	
20	Name & Address of the office(s)	Address			
	- Selling Tender Document (Principal)	Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka			
	- Selling Tender Document (Others)	i) Office of the Divisional Commissioner, Dhaka Division, 1st 12-storied Govt. Office Building, Segunbagicha, Dhaka. ii) Police Commissioner, Dhaka Metropolitan Police, 36, Shahid Captain Mansur Ali Sarani, Ramna, Dhaka. iii) Executive Engineer, Dhaka PWD Division-1/2/3/4, City PWD Division, Dhaka. iii) Sub-Divisional Engineer, Dhaka PWD Sub-Division-5, Dhaka.			
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS					
	- Receiving Tender Document	Office of the Project Director, Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka.			
	- Receiving Tender Document (Others)	(i) Office of the Divisional Commissioner, Dhaka Division, 1st 12-storied Govt. Office Building, Segunbagicha, Dhaka. (ii) Office of the Police Commissioner, Dhaka Metropolitan Police, 36, Shahid Captain Mansur Ali Sarani, Ramna, Dhaka.			
	- Opening Tender Document	Office of the Project Director, Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka			
INFORMATION FOR TENDERER					
21	Eligibility of Tenderer This Invitation for Tender is open to all Eligible Tenderers as mentioned below: a) The minimum number of years of general experience of the Tenderer in contracting industries in public sector as Prime Contractor/Sub Contractor/Management Contractor shall be Five (5) years. b) The minimum specific experience as a Prime Contractor in providing non-Consultant Service of at least ONE contract of similar nature, complexity and methods/technology completed over a period of three (3) years each with a value of at least of Tk 11,00,000.00 (Eleven Lakh) shall be required. Contract for providing Service will be treated as similar nature. c) The required average annual turnover of the Tenderer shall be at least of the amount of Tk 7,00,000.00 (Seven Lakh) Only over the last five years d) The Tenderer must possess: (i) Up-to-date valid Trade License, (ii) Up-to-date Income Tax Clearance Certificate, (iii) Valid VAT registration Certificate. e) The minimum amount of liquid assets i.e. working capital or credit line(s) (as per Form PSN-5) of the Tenderer shall be Tk 3,50,000.00 (Three Lakh and Fifty Thousand). The supporting Bank documents submitted must be issued in between publication date and submission date of this Tender. f) All other required qualifications, Terms & conditions of the Tenderer are shown in the Tender Data Sheet (TDS) & special terms & condition of Tender documents. Necessary supporting documents are to be submitted as per requirement of ITT Clauses & Technical specification with the Tender.				
22	Brief Description of Services	Supplying of 4 (four) Drivers and 1 (one) Office Helper in Outsourcing basis.			
23	Price of Tender Document (Tk)	Tk 1,000/- (One Thousand) only (Non-refundable)			
	Package No	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
	OTM-01/2020-21	প্রকল্প বাস্তবায়ন ইউনিট, নগরায়নের ভবন সুরক্ষা প্রকল্প, গণপূর্ত অধিদপ্তর এ আউটসোর্সিং পদ্ধতিতে মাসিক মজুরী ভিত্তিতে ৪ জন গাড়ীচালক ও ১ জন অফিস সহায়ক সরবরাহকরণ কাজ।	Dhaka	50,000.00 (Fifty Thousand)	12 Months
PROCURING ENTITY DETAILS					
24	Name of Official Inviting Tender	Md. Anisuzzaman Ibne Omar			
25	Designation of Official Inviting Tender	Executive Engineer (Procurement)			
26	Address of Official Inviting Tender	Urban Building Safety Project			
27	Contact details of Official Inviting Tender	Phone: 47120683	Fax: 9588700	Email: ee_ubsp@pwd.gov.bd	
28	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings				


 (Md. Anisuzzaman Ibne Omar)
 Executive Engineer (Procurement)
 Urban Building Safety Project (UBSP)
 Public Works Department, Purta Bhaban, Segunbagicha, Dhaka.