



GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
PUBLIC WORKS DEPARTMENT  
ESTABLISHMENT BRANCH-2  
PHONE : 02-223380455  
www.pwd.gov.bd

নির্বাহী প্রকৌশলীর কার্যালয় গণপূর্ত ই/এম এম আই এস বিভাগ-২, ঢাকা।			
ডায়েরী নং- 2202		তারিখঃ 30/09/25	
প্রাপ্তি নং- 3		তারিখঃ 30/09/25	
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Number: 25.36.0000.000.216.08.0001.24.145

Date: 30/09/2025

**Notification**

As per recommendation of the Superintending Engineer, PWD Khulna Circle, Khulna vide Memo No:25.36.4700.100.06-05(9).23/380; Dated: 16/09/2025 the undersigned is pleased to grant 20 (twenty) days earned leave in favour of Mr. Md. Saiful Hassan (Passport No-A11485905), Sub-Assistant Engineer (Civil), PWD Khulna Division-2, Khulna to visit China for his son medical treatment from 21 October 2025 to 10 November 2025 or from the date of actual departure with the following conditions:

1. No portion of his salary will be paid in foreign currency;
2. All expenditure in this regard will be borne by himself;
3. He will not be allowed to stay abroad beyond the above approved period;
4. He will join his present post immediately after his return from abroad;

30-09-2025

(Md. Shakhawat Hossain)  
Superintending Engineer(Estabt.)  
(Additional Responsibility)  
02223380999 (Phone)  
se\_est@pwd.gov.bd

Number: 25.36.0000.000.216.08.0001.24.145/1  
(11)

Date: 30/09/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The Secretary, Ministry of Housing and Public Works, Government of the Peoples Republic of Bangladesh, Bangladesh Secretariat, Dhaka;
2. The Secretary, Ministry of foreign affairs, Segunbagicha, Dhaka;
3. The Director General, Department of Immigration and Passport, Agargoan, Dhaka;
4. The Superintending Engineer, PWD Khulna Circle, Khulna. vide Memo No:25.36.4700.100.06-

05(9).23/380; Dated: 16/09/2025;

5. The Director, Hazrat Shahjalal (Rh.) International Airport, Dhaka;

6. The Executive Engineer (E/M), PWD M.I.S Division-2, Dhaka (For circulation in PWD Website);

7. The Executive Engineer, PWD Khulna Division-2, Khulna, is requested to relieve Mr. Md. Saiful Hassan, Sub-Assistant Engineer (Civil) from his duties during his vacation by handing over the responsibility through local arrangements;

8. The Divisional Controller of Accounts, office of the Divisional Controller of Accounts, Khulna;

9. Mr. Md. Saiful Hassan, Sub-Assistant Engineer (Civil), PWD Khulna Division-2, Khulna;

10. Personal File, Mr. Md. Saiful Hassan, Sub-Assistant Engineer (Civil) and

11. Gard file, .



*Shakhawat Hossain*

30-09-2025

(Md. Shakhawat Hossain)  
Superintending Engineer(Estabt.)  
(Additional Responsibility)