প্রত্ন প্র বিলি শাখা তিওঁ বিল শাখা তিওঁ বিলি শাখা

overnment of the People's Republic of Bangladesh

Ministry of Housing and Public Works

Admin Branch-7

Bangladesh Secretariat, Dhaka.

www.mohpw.gov.bd

No. 25.00.0000.130.08.002.24-1056

26 NOV 2025 - 1-07

Date: "ZE November 2025

Government Order

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to grant 15 (Fifteen) days earned leave in favour of Sharmin Aktar (Passport No# E00182556), Executive Engineer (Civil) (Current Charge), Shariatpur Public Works Division to visit Saudi Arabia for performing Holy Umrah from 18/12/2025 to 01/01/2026 or nearer 15 days from the date of actual departure under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency. No part of her salary will be drawn in foreign currency;
- (b) She will be accompanied by her family and all expenses in this regard will be borne by her husband;
- (c) She will not be allowed to stay abroad beyond the approved period;
- (d) The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) is applicable for this approval.

This order is issued with the approval of the competent authority.

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(Tasmin Farhana)
Deputy Secretary
Ph: 55100733

Date: 24 November 2025

Copy for kind information and necessary action (not according to seniority)

- 1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 2. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in the Kingdom of Saudi Arabia.
- 3. H.E. The Ambassador, Embassy of the Kingdom of Saudi Arabia in Bangladesh.
- 4. Additional Secretary (Admin-2), Ministry of Housing and Public Works, Dhaka.

5. Chief Engineer, Public Works Department, Segunbagicha, Dhaka.

- 6. Joint Secretary (Admin Section-4), Ministry of Housing and Public Works, Dhaka.
- 7. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- 8. Director, Hazrat Shahjalal International Airport, Dhaka.
- 9. PS to Secretary, Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka.

10. Sharmin Aktar, Executive Engineer (Civil) (Current Charge), Shariatpur Public Works Division, Shariatpur.

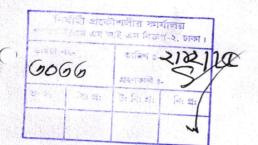
System Analyst, Ministry of Housing and Public Works, Dhaka [with request to upload the G.O. in Ministry's website].

12. District Accounts and Finance Officer, Shariatpur.

13. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.

(Tasmin Farhana)
Deputy Secretary

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Office of the Chief Engineer Public Works Department Establishment Branch-1, Dhaka. www.pwd.gov.bd

Memo.No.25.36.0000.211.08.112.2013-1620 (66)

Date: 30 /11/2025

Copy forwarded for information and necessary action to:

- Additional Chief Engineer, Gopalganj Public Works Zone, Gopalganj. 1.
- Superintending Engineer, Gopalganj Public Works Circle, Gopalganj. 2.
- 3. Mr. Sharmin Aktar, Executive Engineer (Civil), Shariatpur PWDivision, Shariatpur.
- Executive Engineer, Public WorksE/M MIS Division-2, Dhaka.
- District Accounts And Finance Officer, Shariatpur. 5.
- Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

7. P/F.

(Muhammad Sarwar Jahan)
Superintending Engineer (Establishment)
Public Works Department, Dhaka.

Phone: 0222-3380999