

ডায়েরী নম্বর - ৯৯৯৯, তারিখ ০৫/০৯/১৯

২৫/৯/১৯
উঃ প্রকৌশলী (সংস্থাপন)

Government of the People's Republic of Bangladesh
Ministry of Housing & Public Works
Section-I
www.mohpw.gov.bd

No. 25.00.0000.013.08.001.14-

To: Chief Accounts Officer
Ministry of Housing and Public Works
Segunbagicha, Dhaka.

Date: 30 September 2019

১৯/৯/১৯

০৩ OCT 2019

উঃ প্রকৌশলী (সংস্থাপন)
নগর পুর্ন অধিদপ্তর, ঢাকা।

Subject: Permission to go abroad.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to allow Sanjida Amin, Sub-Divisional Engineer (E/M) (c.c.), Public Works Department, Dhaka to participate "Factory visit" in Switzerland from 21-10-2019 to 27-10-2019 or nearer 07(Seven) days (Excluding transit and travel time) from the date of her actual departure under the following terms & conditions:

- All expenses in this regard will be borne by Creative Engineers Ltd.
- She will draw her pay and allowances in local currency.
- She will not be allowed to stay abroad more than the approved period.
- She will join her present post and submit a report to this Ministry within 7 days upon her return to Bangladesh.

2. This order is issued with the approval of the competent authority.

(Mosa. Suraiya Begum)

Deputy Secretary

Ph: 0088 02 9545930

mohpwsection1@gmail.com

Date: 30 September 2019

No. 25.00.0000.013.08.001.14- 999

Copy forwarded for information & necessary action to:

- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- ✓ Chief Engineer, Public Works Department, Segunbagicha, Dhaka.
- H.E. the Ambassador, Embassy of Switzerland in Bangladesh, Baridhara, Dhaka.
- H.E. the Permanent Representative, Permanent Mission of Bangladesh to the UN office and other International Organizations in Geneva, Switzerland.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- P.S. to Secretary, Ministry of Housing & Public Works, Bangladesh Secretariat Dhaka.
- Mrs. Sanjida Amin, Sub-Divisional Engineer (E/M) (c.c.), PWD E/M Sub-Division-9, Dhaka.
- System analyst, Ministry of Housing and Public Works, Dhaka. [with the request to upload this at the website of the Ministry].
- Office copy.

নং...../পি.এ/পঃ প্রঃ/.....তারিখ.....

- অনুলিপি অবগতির জন্য প্রেরণ করা হলো।
- ☐ বিধি মোতাবেক প্রয়োজনীয় ব্যবস্থা গ্রহণ করুন।
 - ☐ সভায়া যোগদান করুন এবং কার্য বিবরণী অবহিত করুন।
 - ☐ পত্রের মর্যাদানুসারে প্রতিবেদন পেশ করুন।
 - ☐ তদন্ত করে মতামতসহ প্রতিবেদন দিন।
 - ☐ পরীক্ষা করে পেশ করুন।
 - ☐ নথিতে পেশ করুন।

প্রধান প্রকৌশলী
নগর পুর্ন অধিদপ্তর, ঢাকা।

(Mosa. Suraiya Begum)
Deputy Secretary

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Office of the Chief Engineer
Public Works Department
Establishment Branch-1, Dhaka.
www.pwd.gov.bd

নির্বাহী প্রকৌশলীর কার্যালয় গণপূর্ত ই/এম এম আই এস বিভাগ-২, ঢাকা।			
ডায়েরী নং-		তারিখ :-	
		প্রাপ্তকারী :-	
অ: স:	স: প্র:	উ: বি: প্র:	নি: প্র:
			✓

Memó.No.25.36.0000.215.25.188.16- 1886 (6)

Date: 14/10/2019

Copy forwarded for information and necessary action to:-

1. Superintending Engineer, PWD E/M Circle-2, Dhaka.
2. Executive Engineer, PWD E/M Division-5, Dhaka.
- ✓ 3. Executive Engineer, PWD E/M MIS Division-2, Dhaka.
4. Mrs. Sanjida Amin, Sub-Divisional Engineer(E/M)(c.c), PWD E/M Sub-Division-9, Dhaka.
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. Chief Accounts Officer, Ministry of Housing & Public Works 2nd 12-storied Bldg. Segunbagicha, Dhaka.
7. P/F

N Shaha
14.10.2019
(Nandita Rani Shaha)
Superintending Engineer(Establishment)
Public Works Department, Dhaka.
Phone: 9560999 *Shaha*