

Government of the People's Republic of Bangladesh
Ministry of Housing and Public Works
Admin Section-I
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তত্ত্বাবধায়ক প্রকৌশলী
(সংস্থাপন)
গণপূর্ত অধিদপ্তর, গুলশান, ঢাকা।

No. 25.00.0000.013.08.001.2022-

Date: February 2023

To: Chief Accounts and Finance Officer
Ministry of Housing and Public Works
Segunbagicha, Dhaka.

Subject: Grant of earned leave (Ex-Bangladesh).

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to grant 18 (Eighteen) days earned leave (Ex-Bangladesh) in favour of Mr. Francis Ashis D. Costa, Superintending Engineer (C.C.), Public Works Department to visit India for treatment of his mother from 19/02/2023 to 08/03/2023 or nearer 18 (Eighteen) days from the date of his actual departure from Bangladesh under the following terms and conditions:

- He will draw his pay and allowances in local currency. Any part of it would not be allowed to draw in foreign currency;
- He will be accompanied by his mother and all expenses in this regard (both himself and his mother) will be borne by himself;
- He will not be allowed to stay abroad beyond the approved period.

2. This order is issued with the approval of the competent authority.

(Sheikh Noor Mohammad)
Joint Secretary
Ph: 55100733

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Date: 06 February 2023

Copy forwarded for kind information and necessary action to:(Not according to seniority)

- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- H.E. The High Commissioner, High Commission of the People's Republic of Bangladesh in India.
- H.E. The High Commissioner, High Commission of India in Dhaka, Bangladesh.
- Additional Secretary (Admin-2), Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka.
- Chief Engineer, Public Works Department, Segunbagicha, Dhaka.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- PS to Hon'ble State Minister, Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka.
- PS to Secretary, Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka.
- Mr. Francis Ashis D. Costa, Superintending Engineer (C.C.), Public Works Khulna Circle, Khulna.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- Officer Incharge, Benapol/Bhomra Land Port.
- System Analyst, ICT Branch, Ministry of Housing and Public Works, Dhaka [with the request to upload this at the website of the Ministry].
- Office Copy/Master File.

(Sheikh Noor Mohammad)
Joint Secretary