

**The Government of the People's Republic of Bangladesh**  
**Ministry of Foreign Affairs**  
**Project Section**  
**Dhaka.**  
**www.mofa.gov.bd**

No. 19.00.0000.116.31.003.25-395

Date: 28 December 2025

To: The Chief Accounts & Finance Officer,  
Ministry of Foreign Affairs,  
1<sup>st</sup> 12-Storeyed Government Office Building,  
Segunbagicha, Dhaka.

**Subject: Government Order for 06 (Six) members Inter-Ministerial Committee's visit to Warsaw from 05-08 January 2026 (excluding travel time) or nearer date for the purpose of purchasing Bangladesh Chancery Building in Warsaw, Poland.**

Sir,

The undersigned is directed to convey the sanction of the Government of Bangladesh to the following officials of the 06 (Six) members Inter-Ministerial Committee's visit to Warsaw from 05-08 January 2026 (excluding travel time) or nearer date for the purpose of purchasing Bangladesh Chancery Building in Warsaw, Poland. Name of the officials are given below:

a.	Ms. Ferdous Rowshan Ara Additional Secretary, Finance Division, Ministry of Finance	Team Leader (E00253473)
b.	Mr. Mohammad Abdul Latif Director General (Additional Secretary), Chief Adviser's Office	Member (E00162054)
c.	Mr. Biswajit Barua Superintending Architect, Department of Architecture	Member (E00124452)
d.	Mr. Mohammad Badrul Alam Khan Superintending Engineer, Public Works Department	Member (E00259388)
e.	Mr. Md. Aktar Hossain Director (Project), Ministry of Foreign Affairs	Member (A06647151)
f.	Mr. Nur Alam Hossain Farhad Assistant Secretary (Project), Ministry of Foreign Affairs	Member (D00017903)

02. The terms and conditions are as follows:


- a) The departure of the Inter-Ministerial Committee members from Dhaka to Warsaw will be scheduled for a convenient date near 04 January 2026, and their return to Dhaka will take place on a convenient date near 09 January 2026, following the completion of the visit.
- b) The period of the visit and time spent for travel and transit will be treated as on official duty.
- c) The pay and allowances of the Inter-Ministerial Committee members will be drawn in local currency.





- d) All relevant expenses related to the visit will be borne from Ministry's relevant budget head of 2025-26 as per financial rules.
- e) A report will be submitted by the Inter-Ministerial Committee upon their return, after the completion of the visit.

03. This order is issued with the approval of the competent authority.

  
 28/12/2025  
 (Nur Alam Hossain Farhad)  
 Assistant Secretary  
 E-mail: [sasproject@mofa.gov.bd](mailto:sasproject@mofa.gov.bd)

No. 19.00.0000.116.31.003.25-395

Date: 28 December 2025

Copy for necessary action and kind information (Not according to seniority):

1. Ms. Ferdous Rowshan Ara, Additional Secretary, Finance Division, Ministry of Finance, Dhaka.
2. Mr. Mohammad Abdul Latif, Director General (Additional Secretary), Chief Adviser's Office, Dhaka.
3. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
4. Mr. Biswajit Barua, Superintending Architect, Department of Architecture, Dhaka.
5. Mr. Mohammad Badrul Alam Khan, Superintending Engineer, Public Works Department, Dhaka.
6. Mr. Md. Aktar Hossain, Director (Project), Ministry of Foreign Affairs, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka
8. Mr. Nur Alam Hossain Farhad, Assistant Secretary (Project), Ministry of Foreign Affairs, Dhaka
9. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (with the request for posting in ministry's website)
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Copy for kind information (Not according to seniority)

1. Director General (Administration), Ministry of Foreign Affairs, Dhaka.
2. Director (FAO/FSO/Finance), Ministry of Foreign Affairs, Dhaka.
3. First Secretary, Embassy of Bangladesh, Warsaw, Poland.
4. Office copy.

নির্বাহী প্রকৌশলীর কার্যালয়			
গণপূর্ত ই/এম এম আই এস বিভাগ-২, ঢাকা।			
ডায়েরী নং- ৫৬	তারিখ :- ২৮/১২/২৫		
প্রাপকতারী :-			
অ: স:	স: প্র:	উ: বি: প্র:	নি: প্র:
			N

Office of the Chief Engineer  
Public Works Department  
Establishment Branch-1, Dhaka.  
[www.pwd.gov.bd](http://www.pwd.gov.bd)

  
 28/12/2025  
 (Nur Alam Hossain Farhad)  
 Assistant Secretary

Memo.No.25.36.0000.211.25.102.2025- 43 (05)

Date: 08 /01/2026

Copy forwarded for information and necessary action to:-

1. Additional Chief Engineer, Dhaka Public Works Zone, Dhaka..
2. Mr. Mohammad Badrul Alam Khan, Superintending Engineer, Savar Public Works Circle, Dhaka
3. Executive Engineer, Public Works E/M MIS Division-2, Dhaka.
4. Chief Accounts and Finance Officer, Ministry of Housing & Public Works 2<sup>nd</sup> 12-storied Bldg.Segunbagicha, Dhaka.
5. Director/ Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
6. P/F.

  
 08/01/2026  
 (Muhammad Sarwar Jahan)  
 Superintending Engineer (Establishment)  
 Public Works Department, Dhaka.  
 Phone: 0222-3380999