

The Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Administration Wing
Project Section
Dhaka.
www.mofa.gov.bd

No. 19.00.0000.000.116.14.0001.25-82

Date: 20 April 2026

To: Chief Accounts & Finance Officer,
Ministry of Foreign Affairs,
1st 12-Storeyed Government Office Building,
Segunbagicha, Dhaka.

Subject: Government Order (G.O.) for Official Visit of the 06 (Six)-Member Inter-Ministerial Committee to Putrajaya, Malaysia from 27-30 April 2026 (excluding travel time) or on nearer dates for preparation of cost estimates and formulation of a Development Project Proposal (DPP) for the proposed Bangladesh Chancery Complex in Putrajaya, Malaysia.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials of the 06 (Six)-member Inter-Ministerial Committee to visit Putrajaya, Malaysia from 27-30 April 2026 (excluding travel time) or on nearer dates for the purpose of assessing actual requirements, preparing probable cost estimates, and formulating a Development Project Proposal (DPP) on the basis of the information and data collected. The names and details of the officials are given below:

Sl.	Name & Designation	Passport No.	Role
a.	Mr. Sharif Nazrul Islam Joint Secretary, Finance Division, Ministry of Finance.	E00260482	Member
b.	Ms. Hasnat Sabrina Superintending Engineer, Public Works Department.	E00155129	Member
c.	Mr. Md Aktar Hossain Director (Project), Ministry of Foreign Affairs.	A06647151	Member
d.	Ms. Farzana Khanom Senior Assistant Chief, Physical Infrastructure Division, Bangladesh Planning Commission	E00153680	Member
e.	Mr. Mohammad Shajedul Islam Senior Assistant Chief, Programming Division, Bangladesh Planning Commission.	E00146702	Member
f.	Mr. Md Shafquat Mosharraf Assistant Secretary (Project), Ministry of Foreign Affairs.	D00017388	Member

02. Members of the Inter-Ministerial Committee will depart for Putrajaya, Malaysia on 27 April 2026 or on a nearer date (excluding travel time) to carry out their responsibilities in line with the approved Terms of Reference (ToR), and upon completion of their official duties, they will return to Dhaka on 30 April 2026 or on a nearer date (excluding travel time).

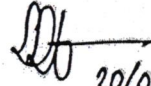
03. The Terms of Reference (ToR) of the Committee shall include the following:

- a) Assessment of the actual requirements of the Mission;
- b) Preparation of probable cost estimates of the proposed project;
- c) Formulation of a Development Project Proposal (DPP) based on the collected information and relevant data.



04. All the expenditures relating to this travel will be borne from the 'Travel Expenditure' budget head of the Ministry's Revenue Budget (Economic Code No. 1180101-104125-3244101).

05. This order is issued with the approval of the competent authority.


20/04/26

Md. Shafquat Mosharraf
Assistant Secretary (Project)
E-mail: sasproject@mofa.gov.bd

No. 19.00.0000.000.116.14.0001.25-82

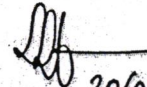
Date: 20 April 2026

Copy for necessary action (Not according to seniority):

1. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
2. Mr. Sharif Nazrul Islam, Joint Secretary, Finance Division, Ministry of Finance.
3. Ms. Hasnat Sabrina, Superintending Engineer, Public Works Department.
4. Mr. Md Aktar Hossain, Director (Project), Ministry of Foreign Affairs.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Ms. Farzana Khanom, Senior Assistant Chief, Physical Infrastructure Division, Bangladesh Planning Commission.
7. Mr. Mohammad Shajedul Islam, Senior Assistant Chief, Programming Division, Bangladesh Planning Commission.
8. Senior Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (with the request for publishing in ministry's website).
9. Mr. Md Shafquat Mosharraf, Assistant Secretary (Project), Ministry of Foreign Affairs.
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Copy for kind information (Not according to seniority):

1. Chief Engineer, Public Works Department, Dhaka.
2. Director General (Administration), Ministry of Foreign Affairs, Dhaka.
3. Director (FMO/SMO/FSO/Finance), Ministry of Foreign Affairs, Dhaka.
4. Head of Chancery, Bangladesh High Commission, Kuala Lumpur, Malaysia.
5. Office copy.


20/04/26

Md. Shafquat Mosharraf
Assistant Secretary (Project)

নির্বাহী প্রকৌশলীর কার্যালয় গণপূর্ত ই/এম এম আই এস বিভাগ-২, ঢাকা।			
ডায়েরী নং- ৩২২৬	তারিখ :- ২২/৪/২৬	প্রকৌশলী :- SR	
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Office of the Chief Engineer
Public Works Department
Establishment Branch-1, Dhaka.
www.pwd.gov.bd

Memo.No.25.36.0000.211.24.102.2025- ৫৭৫

Date: 22/04/2026

Copy forwarded for information and necessary action to:-

1. Additional Chief Engineer (P&SP), Public Works Department, Dhaka.
2. Superintending Engineer, Public Works Project Circle-1, Dhaka.
3. Ms. Hasnat Sabrina, Superintending Engineer, Public Works Project Circle-1, Dhaka.
4. Executive Engineer, PWD E/M MIS Division-2, Dhaka.
5. Chief Accounts and Finance Officer, Ministry of Housing & Public Works 2nd 12-storied Bldg.Segunbagicha, Dhaka.
6. Director/ Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
7. P/F.


22/04/2026
(Muhammad Sarwar Jahan)
Superintending Engineer (Establishment)
Public Works Department, Dhaka.
Phone: 0222-3380999