

Government of the People's Republic of Bangladesh  
Ministry of Foreign Affairs  
Administration Wing  
Project Section  
Dhaka.  
[www.mofa.gov.bd](http://www.mofa.gov.bd)

No. 19.00.0000.116.31.002.24-160

Date: 20 May 2025

To: The Chief Accounts & Finance Officer,  
Ministry of Foreign Affairs,  
1<sup>st</sup> 12-Storeyed Government Office Building,  
Segunbagicha, Dhaka.

**Subject: Government Order for 05 (Five) members as a part of Bangladesh delegation travelling to Stockholm, Sweden from 27-29 May 2025 (excluding travel time) for the purpose of purchasing Bangladesh House.**

The undersigned is directed to convey the Government's approval in favour of below mentioned 05 (Five) members as a part of Bangladesh delegation to travel to Stockholm, Sweden for the purpose of purchasing Bangladesh House, from 27-29 May 2025 (three-days excluding travel time) or a nearer date.

a.	Mr. Munshi Abdul Ahad Additional Secretary, Finance Division, Ministry of Finance.	Team Leader
b.	Mr. Md Abul Hasan Mridha Director General (Administration), Ministry of Foreign Affairs.	Member
c.	Mr. Mohammad Abdul Wadud Chowdhury Director General, Chief Adviser's Office	Member
d.	Mr. Md. Khaled Hossain Superintending Engineer, Public Works Department	Member
e.	Mr. Nur Alam Hossain Farhad Assistant Secretary, Ministry of Foreign Affairs.	Member


02.

The terms and conditions are as follows:

- You will depart Dhaka for Stockholm on a convenient date nearer to 26 May 2025 and arrive at Dhaka on a convenient date nearer to 30 May 2025 after completion of the visit.
- The period of the visit and time spent for travel and transit will be treated as on official duty.
- You will draw your pay and allowances in local currency.
- All relevant expenses related to the visit will be borne from Ministry's relevant budget head of 2024-25 FY as per financial rules.
- You will have to submit a report upon your return after completion of the visit.
- You will not be allowed to stay abroad more than the approved period.

03.

This order is issued with the approval of the competent authority.

  
(Maruf Ahmed)  
20.05.2025  
Assistant Secretary  
☎ 02223357092  
✉ [sasproject@mofa.gov.bd](mailto:sasproject@mofa.gov.bd)

P. T. O →

Copy for necessary action and kind information (Not according to seniority):

1. Principal Secretary to the Chief Adviser, Chief Adviser's Office, Dhaka.
2. Secretary, Finance Division, Ministry of Finance, Dhaka.
3. Secretary, Ministry of Public Works and Housing, Bangladesh Secretariat, Dhaka.
4. Mr. Munshi Abdul Ahad, Additional Secretary, Finance Division, Ministry of Finance.
5. Mr. Md Abul Hasan Mridha, Director General (Administration), Ministry of Foreign Affairs
6. Mr. Mohammad Abdul Wadud Chowdhury, Director General, Chief Adviser's Office.
7. Mr. Md. Khaled Hossain, Superintending Engineer, Public Works Department
8. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
9. Deputy Chief of Protocol (Visit) Ministry of Foreign Affairs, Segunbagicha, Dhaka
10. Head of Chancery, Bangladesh Embassy, Stockholm, Sweden.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Director (FAO/FSO/Finance), Ministry of Foreign Affairs, Dhaka.
13. The Chief Accounts & Finance Officer, Ministry of Foreign Affairs, 1st 12-Storied Government Office Building, Segunbagicha, Dhaka.
14. Assistant Secretary (Budget), Ministry of Foreign Affairs, Dhaka.
15. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (with the request for posting in ministry's website)
16. Assistant Commissioner (Customs), Dhaka Customs House, Dhaka.
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
18. Office copy.

নির্বাহী প্রকৌশলীর কার্যালয়			
পদপত্র ১/এম এম আই এস বিভাগ-২, ঢাকা।			
ডায়েরী নং-	তারিখ ১৪/৬/২৫		
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Office of the Chief Engineer  
Public Works Department  
Establishment Branch-1, Dhaka.

www.pwd.gov.bd

*(Maruf Ahmed)*  
20.05.2025  
Assistant Secretary

Memo.No.25.36.0000.211.25.141.1999- 746

Date 03/06/2025

Copy forwarded for information and necessary action to:-

1. Additional Chief Engineer (P&SP), Public Works Department, Dhaka.
2. Mr. Md. Khaled Hossain, Superintending Engineer, Public Works Department Project Circle-1, Dhaka.  
He is requested to handover his charges to Mr. Hasnat Sabrina, Superintending Engineer (c.c), Public Works Department Project Circle-2, Dhaka, before going abroad.
3. Mr. Hasnat Sabrina, Superintending Engineer(c.c), Public Works Department Project Circle-2, Dhaka.  
He is requested to takeover the charges from Mr. Md. Khaled Hossain, Superintending Engineer, Public Works Department Project Circle-1, Dhaka in addition to his own duties till his return from abroad.
4. Superintending Engineer, Public Works E/M Circle-1, Dhaka.
5. Executive Engineer, Public Works Department E/M MIS Division-2, Dhaka.
6. Chief Accounts Officer, Ministry of Housing & Public Works 2<sup>nd</sup> 12-storied Bldg.Segunbagicha, Dhaka.
7. Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
8. P/F.

*(Md. Mahabub Hasan)*  
6.06.2025  
Superintending Engineer (Establishment)  
Public Works Department, Dhaka.  
Phone: 02-223380999