

Government of the People's Republic of Bangladesh  
Office of the Executive Engineer  
PWD E/M MIS Division-2  
Purta Bhaban, Segunbagicha, Dhaka.


**Invitation for Tenders (IFT)**

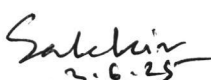
Memo No: 25.36.0000.622.18.003.21-109

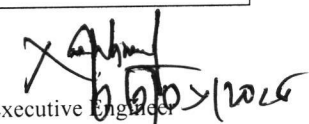
Date: 03/06/2025

1	Ministry/Division	Ministry of Housing & Public Works.
2	Executing Agency	Public Works Department
3	Name of Procuring Entity	Executive Engineer, PWD E/M MIS Division-2, Purta Bhaban, Segunbagicha, Dhaka.
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Dhaka
6	Invitation for	Procurement of Physical Services
7	Invitation Reference No.	25.36.0000.622.18.003.21-109
8	Date	03/06/2025
<b>KEY INFORMATION</b>		
9	Procurement Method	Open Tendering Method (OTM)
<b>FUNDING INFORMATION</b>		
10	Budget and Source of fund	Revenue Budget, Government of Bangladesh
11	Development Partners (if applicable)	None
<b>PARTICULAR INFORMATION</b>		
12	Project / Programme Code (if applicable)	N/A
13	Project / Programme Name (if applicable)	N/A
14	Tender Package No.	PSN/MLSS/1/2025-2026
15	Tender Package Name	Supplying of manpower through outsourcing at Office Assistant post for Office of Superintending Engineer PWD MIS Circle Dhaka and its subordinate offices i.e E/M MIS Division-1, E/M MIS Division-2, E/M MIS Division-3 From 01-07-2025 to 30-06-2026
16	Tender No	PSN/MLSS/1/2025-2026
17	Tender Publication Date	On or before 03.06.2025
18	Tender Last Selling Date	21.06.2025 up to 17:00 hours
19	Tender Closing Date and Time	22.06.2025 Time 12:00 hours
20	Tender Opening Date and Time	22.06.2025 Time 13:00 hours
21	Name & Address of the office (s)	
	Selling Tender Document (Principal)	Office of the Executive Engineer, PWD E/M MIS Division-2, Purta Bhaban, Segunbagicha, Dhaka.
	Selling Tender Document (Others)	
	Receiving Tender Document (Multiple Dropping)	N/A
22	Opening Tender Document	Office of the Executive Engineer, PWD E/M MIS Division-2, Purta Bhaban, Segunbagicha, Dhaka.
	Place/Date/Time of Pre-Tender meeting	04.06.2025 , 14:00 hours. Office of the Executive Engineer PWD E/M MIS Division-2, Purta Bhaban, Segunbagicha, Dhaka.
<b>INFORMATION FOR TENDERER</b>		
23	Brief Eligibility and Qualification of Tenderer	<p>a. The minimum number of years of general experience of the Tenderer in contracting industries in public sector as Prime Contractor/Sub Contractor/Management Contractor shall be 5 (five) years.</p> <p>b. The minimum specific experience as a Prime Contractor in providing manpower for Office Assistant completed over a period of 3 (three) years with a value of at least of BDT 17,00,000 (Seventeen Lac) shall be required.</p> <p>c. The required average annual turnover of the Tenderer shall be at least of the amount of BDT 17,00,000 (Seventeen Lac) over the last three years.</p>

Contractor's signature  
with date and seal.

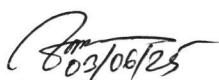
  
Sub-Assistant Engineer  
PWD E/M MIS Division-2  
Purta Bhavon Dhaka

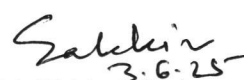
  
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Executive Engineer  
PWD E/M MIS Division-2  
Purta Bhavon Dhaka

		d. The minimum amount of liquid assets i.e. working capital or credit line(s) of the Tenderer shall be BDT 19,00,000 (Nineteen Lac). <i>The full eligibility and qualification criteria will be available in details in the Tender Data Sheet (TDS, section 2) of Tender Document.</i> e. Tenderer must follow the following guidelines- 1) Outsourcing Principles, 2025: Ministry of Finance, no- 07.00.0000.000.153.99.0001.21-178, Dated: 15/04/2025			
25.	Price of Tender Document (BDT)		BDT 1000 (One thousand) only.		
26.	Lot no.	Identification of lot	Location	Tender Security amount (BDT)	Completion time
	I	Supplying of manpower through outsourcing at Office Assistant post for Office of Superintending Engineer PWD MIS Circle Dhaka and its subordinate offices i.e E/M MIS Division-1, E/M MIS Division-2, E/M MIS Division-3 From 01-07-2025 to 30-06-2026	PWD E/M MIS Division-2, Purta Bhaban, Segunbagicha, Dhaka	65,000.00 (Sixty five Thousand)	12(Twelve) Months
PROCURING ENTITY DETALLS					
27	Name of official inviting tender		Md Nafiz Mahmood		
28	Designation of official inviting tender		Executive Engineer		
29	Address of official inviting tender		PWD E/M MIS Division-2, Purta Bhaban, Segunbagicha, Dhaka		
30	Contact details or official inviting tender		Tel: 02-47120535; Email: ee_mis2@pwd.gov.bd		
31	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.				

Contractor's signature  
with date and seal.

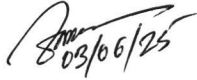
  
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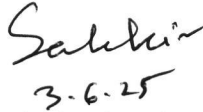
  
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Copy submitted for favour of kind information, broad circulation and necessary action to (Not according to Seniority)

1. The Chief Engineer, Public Works Department, Purta Bhaban, Segunbagicha, Dhaka for favour of his kind information and necessary action. This action has been taken as per kind instruction.
2. The Director General, Central Procurement Technical Unit (CPTU), IMED, Ministry of Planning, Block # 12(2<sup>nd</sup> floor), Sher-E-Bangla Nagar, Dhaka for publication in the website of CPTU for favour of his kind information and necessary action. Enclosed : 1 (one) copy of Tender notice.
5. Executive Engineer, PWD MIS Division-2, Dhaka. Received copy of tender documents (sealed) in his office in the date **22.06.2025 Time 12:00 hours** should be handed over to the Authorized representative from the undersigned office. If any tender document is not received the blank report should be handed over to the Authorized representative from the undersigned office. Enclosed : 1 (one) copy of Tender notice.



Sub-Assistant Engineer  
PWD E/M MIS Division-2 Purta  
Bhavon, Dhaka



Sub-Divisional Engineer  
PWD E/M MIS Division-2  
Purta Bhavon, Dhaka



Executive Engineer  
PWD E/M MIS Division-2  
Purta Bhavon, Dhaka