

Government of the People's Republic of Bangladesh  
Office of the Executive Engineer  
PWD E/M Division- 4,  
Building No-4, Bangladesh Secretariat, Dhaka.  
Phone: 55100713.

### Invitation for Tenders (IFT)

Memo No: 3757		Date: 28-05-2025				
1	Ministry/Division	Ministry of Housing & Public Works				
2	Executing Agency	Public Works Department				
3	Name of Procuring Entity	Office of the Executive Engineer, PWD E/M Division- 4, Dhaka				
4	Procuring Entity Code	Not used at present				
5	Procuring Entity District	Dhaka				
6	Invitation for	Procurement of Physical Services (Non-Consulting)				
7	Invitation Reference No.	EMDK-4/Outsourcing/01/2025-2026				
8	Date	28-05-2025				
<b>KEY INFORMATION</b>						
9	Procurement Method	Open Tendering Method (OTM)				
<b>FUNDING INFORMATION</b>						
10	Budget and Source of fund	Revenue and GoB				
11	Development Partners (if applicable)	Not Applicable				
<b>PARTICULAR INFORMATION</b>						
12	Project / Programme Code (if applicable)	Not Applicable				
13	Project / Programme Name (if applicable)	Not Applicable				
14	Tender Package No.	Not Applicable				
15	Tender Package Name	Not Applicable				
16	Tender Publication Date	On or before 28-05-2025				
17	Tender Last Selling Date	18-06-2025 up to 11:00 hours				
18	Tender Closing Date and Time	18-06-2025 up to 14:30 hours				
19	Tender Opening Date and Time	18-06-2025 up to 15:00 hours				
20	Name & Address of the office (s)					
	Selling Tender Document (Principal)					
	Selling Tender Document (Others)					
21	Receiving Tender Document	PWD E/M Division- 4, Dhaka				
22	Opening Tender Document	PWD E/M Division- 4, Dhaka				
23	Place, Date & Time of Pre-Tender meeting	PWD E/M Division- 4, Dhaka; Date: 29-05-2025; 15:00 hours.				
<b>INFORMATION FOR TENDERER</b>						
24	Brief Eligibility and Qualification of Tenderer		<b>The full eligibility and qualification criteria will be available in details in the Tender Data Sheet (TDS, Section-2) of Tender Document.</b>			
25	Tender No.	Identification of lot	Location	Tender Security Amount (BDT)	Completion time	Price of Tender Document (BDT)
	01/2025-26	Supplying of Manpower for Operation & Maintenance of 02 Nos 20 Stops Schindler Brand Lift at Building No-06 (Lift No- 6/3, 6/4); 03 Nos 19 Stops Schindler Brand Lift at Building No-11 (Lift No-11/3, 11/4, 11/5); 08 Nos Schindler Brand Lift at new 20-storied Building; 01 Nos Movi Brand Lift at new 6-storied Utility Building and 03 Nos Schindler Brand Lift at 6-storied Mosque in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	2,30,000.00 (Two Lakh and Thirty Thousand)	12 (Twelve) Months	BDT 2000.00 (Two Thousand) only.
	02/2025-26	Supplying of Manpower for Operation & Maintenance of 02 Nos 4 Stops Orona Brand Lift at Building No-03 (Lift No-3/2, 3/3) in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	50,000.00 (Fifty Thousand)	12 (Twelve) Months	BDT 1000.00 (One Thousand) only.
	03/2025-26	Supplying of Manpower for Operation & Maintenance of 02 Nos 9 Stops Schindler Brand Lift at Building No-04 (Lift No-4/3, 4/4) in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	50,000.00 (Fifty Thousand)	12 (Twelve) Months	BDT 1000.00 (One Thousand) only.
	04/2025-26	Supplying of Manpower for Operation & Maintenance of 02 Nos 4 Stops Otis Brand Lift at Building No-08 (Lift No-8/2, 8/3) in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	50,000.00 (Fifty Thousand)	12 (Twelve) Months	BDT 1000.00 (One Thousand) only.
	05/2025-26	Supplying of Manpower for Operation & Maintenance of 02 Nos 12 Stops Otis Sigma Brand Lift at Paribahan Pool & 04 Nos 20 Stops Otis Sigma Brand Lift at Building No-06 (Lift No-6/1, 6/2, 6/5, 6/6) in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	1,30,000.00 (One Lakh and Thirty Thousand)	12 (Twelve) Months	BDT 2000.00 (Two Thousand) only.

	06/2025-26	Supplying of Manpower for 02 Nos 20 Stops Sunny Brand Lift at Building No-11 (Lift No- 11/1, 11/2); 04 Nos SRH Brand Lift at Building No-7 (Lift No- 7/1, 7/2, 7/3, 7/4); 02 Nos 9 Stops Macpuarsa Brand Lift at Building No-7 Lift No- 7/1, 7/2; 02 Nos 9 Stops Macpuarsa Brand Lift at Building No- 4 (Lift No- 4/1, 4/2) & 01 No 12 Stops Macpuarsa Brand Lift at Paribahan Pool (Lift No- 3) in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	200,000.00 (Two Lakh)	12 (Twelve) Months	BDT 2000.00 (Two Thousand) only.
	07/2025-26	Supplying of Manpower for Operation & Maintenance of Generator & Sub-Station complaints on concerned Buildings in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	1,20,000.00 (One Lakh and Twenty Thousand)	12 (Twelve) Months	BDT 1000.00 (One Thousand) only.
	08/2025-26	Supplying of Manpower for Attending, Maintenance and Operation of Conference, CCTV and PABX System complaints on concerned Buildings for Building No- 1, 2, 5, 6 & 11 in Bangladesh Secretariat , Dhaka.	Bangladesh Secretariat, Dhaka	80,000.00 (Eighty Thousand)	12 (Twelve) Months	BDT 1000.00 (One Thousand) only.
	09/2025-26	Supplying of Manpower for Attending and Maintenance of Air-Cooler complaints on concerned Building for Building No- 1, 2, 7, 8, 11 & Paribahan Pool in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	1,20,000.00 (One Lakh and Twenty Thousand)	12 (Twelve) Months	BDT 1000.00 (One Thousand) only.
	10/2025-26	Supplying of Manpower for Attending and Maintenance of Air-Cooler complaints on concerned Building for Building No- 3, 4, 5, 6 & 9 in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	1,40,000.00 (One Lakh and Forty Thousand)	12 (Twelve) Months	BDT 2000.00 (Two Thousand) only.
	11/2025-26	Supplying of Manpower for Operation & Maintenance of 01 No 4 Stops Marriot & Scott Brand Lift at Building No-1 (Lift No-1/1); 01 No 4 Stops Thyssenkrupp Brand Lift at Building No-1 (Lift No-1/2); 01 No 4 Stops Fuji Tech Brand Lift at Building No-1 (Lift No-1/3); 01 No 4 Stops Marriot & Scott Brand Lift at Building No-3 (Lift No-3/1); 01 No 4 Stops Marriot & Scott Brand Lift at Building No-5 (Lift No-5/1); 01 No 4 Stops Walton Brand Lift at Building No-5 (Lift No-5/2); 01 No 4 Stops Marriot & Scott Brand Lift at Building No-8 (Lift No-8/1) & 01 No 4 Stops Mashiba Brand Lift at Building No-9 (Lift No-9/1) in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	1,70,000.00 (One Lakh and Seventy Thousand)	12 (Twelve) Months	BDT 2000.00 (Two Thousand) only.
	12/2025-26	Supplying of Manpower for Attending and Maintenance of Electrical complaints on concerned Building for Building No- 1, 2, 7, 8, 11 & Paribahan Pool in Bangladesh Secretariat, Dhaka	Bangladesh Secretariat, Dhaka	200,000.00 (Two Lakh)	12 (Twelve) Months	BDT 2000.00 (Two Thousand) only.
	13/2025-26	Supplying of Manpower for Attending and Maintenance of Electrical complaints on concerned Building for Building No- 3, 4, 5, 6, 9 & 10 in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	2,30,000.00 (Two Lakh and Thirty Thousand)	12 (Twelve) Months	BDT 2000.00 (Two Thousand) only.
PROCURING ENTITY DETAILS						
26	Name of official inviting tender			Niaz Md. Tanvir Alam		
27	Designation of official inviting tender			Executive Engineer		
28	Address of official inviting tender			Building No-4, Bangladesh Secretariat, Dhaka.		
29	Contact details or official inviting tender			Tel: 55100713; Mobile: 01911-295559; <b>Email: ee_emdk4@pwd.gov.bd</b>		
30	The Procuring Entity reserves the right to accept the Tender or to reject the Tender any time prior to contract award and to annul the Procurement Proceedings.					

**Sd/-**  
**(Niaz Md. Tanvir Alam)**  
**Executive Engineer**  
**PWD E/M Division-4, Dhaka.**