

Government of the People's Republic of Bangladesh
Office of the Executive Engineer
PWD E/M Division- 4,
Building No-4, Bangladesh Secretariat, Dhaka.
Phone: 55100713.

Invitation for Tenders (IFT)

Memo No: 209		Date : 04-08-2024
1	Ministry/Division	Ministry of Housing & Public Works
2	Executing Agency	Public Works Department
3	Name of Procuring Entity	Office of the Executive Engineer, PWD E/M Division- 4, Dhaka
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Dhaka
6	Invitation for	Procurement of Physical Services
7	Invitation Reference No.	EMDK-4/Outsourcing/01/2024-2025
8	Date	04-08-2024
KEY INFORMATION		
9	Procurement Method	Open Tendering Method (OTM)
FUNDING INFORMATION		
10	Budget and Source of fund	Revenue and GoB
11	Development Partners (if applicable)	Not Applicable
PARTICULAR INFORMATION		
12	Project / Programme Code (if applicable)	Not Applicable
13	Project / Programme Name (if applicable)	Bangladesh Secretariat, Dhaka
14	Tender Package No.	01/2024-2025
15	Tender Package Name	Supplying of Manpower for Operation & Maintenance of different Office Buildings at Bangladesh Secretariat, Dhaka.
16	Tender No	01/2024-2025
17	Tender Publication Date	On or before 04-08-2024
18	Tender Last Selling Date	03-09-2024 up to 15:00 hours
19	Tender Closing Date and Time	04-09-2024 up to 14:00 hours
20	Tender Opening Date and Time	04-09-2024 up to 15:00 hours
Name & Address of the office (s)		
21	Selling Tender Document (Principal)	Office of the Executive Engineer, PWD E/M Division- 4, Dhaka
	Selling Tender Document (Others)	PWD E/M Division- 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, Dhaka and Eden Bhaban PWD Division, Bangladesh Secretariat, Dhaka.
22	Receiving Tender Document	PWD E/M Division- 4, Dhaka
23	Opening Tender Document	PWD E/M Division- 4, Dhaka
24	Place, Date & Time of Pre-Tender meeting	PWD E/M Division- 4, Dhaka; Date: 12-08-2024; 11:00 hours.
INFORMATION FOR TENDERER		
25	Brief Eligibility and Qualification of Tenderer	<ol style="list-style-type: none"> The minimum number of years of General Experience of the Tenderer in contracting industries in public sector as Prime Contractor/Sub-Contractor/Management Contractor shall be 05(Five) years. The minimum Specific Experience as a Prime Contractor in providing Manpower for Support Services at Govt. Offices, with a contract value of at least (a)For Lot No-01 Tk. 13.00 (Thirteen Lakh); (b)For Lot No-02 Tk. 6.00 (Six Lakh); (c)For Lot No-03 Tk. 11.00 (Eleven Lakh); (d)For Lot No-04 Tk. 6.00 (Six Lakh) and (e)For Lot No-05 Tk. 16.00 (Sixteen Lakh); under a single contract in Similar Work, completed successfully within 01(One) year, over a period of last 05(Five) years [years counting backward from the date of publication of this tender] shall be required. The required amount of Average Annual Turnover of the Tenderer shall be at least (a)For Lot No-01 Tk. 30.00 (Thirty Lakh); (b)For Lot No-02 Tk. 15.00 (Fifteen Lakh); (c)For Lot No-03 Tk. 25.00 (Twenty Five Lakh); (d)For Lot No-04 Tk. 15.00 (Fifteen Lakh) and (e)For Lot No-05 Tk. 35.00 (Thirty Five Lakh); over the last 03(Three) years. The minimum amount of Liquid Assets or working capital or credit line(s) of the Tenderer shall be (a)For Lot No-01 Tk. 20.00 (Twenty Lakh); (b)For Lot No-02 Tk. 10.00 (Ten Lakh); (c)For Lot No-03 Tk. 18.00 (Eighteen Lakh); (d)For Lot No-04 Tk. 10.00 (Ten Lakh) and (e)For Lot No-05 Tk. 26.00 (Twenty Six Lakh) [The full eligibility and qualification criteria will be available in details in the Tender Data Sheet (TDS, Section-2) of Tender Document].
26	Price of Tender Document (BDT)	BDT 1000.00 (One Thousand) only.

27.	Lot No	Identification of lot	Location	Tender Security Amount (BDT)	Completion time
	Lot No-01	Supplying of Manpower for Operation & Maintenance of 02 Nos 20 Stops Schindler Brand Lift at Building No-06 Lift No- 6/3, 6/4; 03 Nos 19 Stops Schindler Brand Lift at Building No-11 Lift No-11/3, 11/4, 11/5 in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	75,000.00 (Seventy Five Thousand)	09 (Nine) Months
	Lot No-02	Supplying of Manpower for Operation & Maintenance of 02 Nos 4 Stops Orona Brand Lift at Building No-03 Lift No-3/2, 3/3 in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	35,000.00 (Thirty Five Thousand)	09 (Nine) Months
	Lot No-03	Supplying of Manpower for Operation & Maintenance of 02 Nos 9 Stops Schindler Brand Lift at Building No-7 Lift No-7/3, 7/4 & 02 Nos 9 Stops Schindler Brand Lift at Building No-04 Lift No-4/3, 4/4 in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	65,000.00 (Sixty Five Thousand)	09 (Nine) Months
	Lot No-04	Supplying of Manpower for Operation & Maintenance of 02 Nos 4 Stops Otis Brand Lift at Building No-08 Lift No-8/2, 8/3 in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	35,000.00 (Thirty Five Thousand)	09 (Nine) Months
	Lot No-05	Supplying of Manpower for Operation & Maintenance of 02 Nos 12 Stops Otis Sigma Brand Lift at Paribahan Pool & 04 Nos 20 Stops Otis Sigma Brand Lift at Building No-06 Lift No-6/1, 6/2, 6/5, 6/6 in Bangladesh Secretariat, Dhaka.	Bangladesh Secretariat, Dhaka	95,000.00 (Ninety Five Thousand)	09 (Nine) Months
PROCURING ENTITY DETAILS					
28	Name of official inviting tender		Md. Mohibul Islam		
29	Designation of official inviting tender		Executive Engineer		
30	Address of official inviting tender		Building No-4, Bangladesh Secretariat, Dhaka.		
31	Contact details of official inviting tender		Tel: 55100713; Mobile: 01977070007; Email: ee_emdk4@pwd.gov.bd		
32	The Procuring Entity reserves the right to accept the Tender or to reject the Tender any time prior to contract award and to annul the Procurement Proceedings.				

SD/-
(Md. Mohibul Islam)
Executive Engineer
PWD E/M Division-4, Dhaka.