


Memo No: 25.36.0000.600.03.010.16.656

Date: 28-08-2018

Invitation for Tender

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH				
1	Ministry/Division	Ministry of Housing & Public Works (MoHPW)		
2	Agency	Public Works Department (PWD)		
3	Procuring Entity Name	Executive Engineer (Procurement), Urban Building Safety Project		
4	Procuring Entity Code	Not used at present		
5	Procuring Entity District	Dhaka		
6	Invitation for	Works		
7	Invitation Ref No	25.36.0000.600.03.010.16.656		
8	Date	28-08-2018		
KEY INFORMATION				
9	Procurement Method	OTM		
FUNDING INFORMATION				
10	Budget and Source of Funds	GOB		
11	Development Partners (if applicable)	JICA		
PARTICULAR INFORMATION				
12	Project / Program Code (if applicable)	5013		
13	Project Name (if applicable)	Urban Building Safety Project		
14	Tender Package No.	OTM-01/2018-19		
15	Tender Package Name	নগরাস্থলের ভবন সুরক্ষা প্রকল্প, গণপূর্ত অধিদপ্তর এর সরকারী দপ্তরে আউটসোর্সিং পদ্ধতিতে মাসিক মজুরী ভিত্তিতে গাড়ীচালক সরবরাহকরণ কাজ।		
		Date		
16	Tender Publication Date	28-08-2018		
17	Tender Last Selling Date	24-09-2018		
		Date		
18	Tender Closing Date and Time	25-09-2018	Time	
19	Tender Opening Date and Time	25-09-2018	12:00PM	
20	Name & Address of the office(s)	03:00PM		
		Address		
	- Selling Tender Document (Principal)	Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka		
	- Selling Tender Document (Others)	i) Office of the Divisional Commissioner, Dhaka Division, 1st 12-storied Govt. Office Building, Segunbagicha, Dhaka. ii) Police Commissioner, Dhaka Metropolitan Police, 36, Shahid Captain Mansur Ali Sarani, Ramna, Dhaka. iii) Executive Engineer, Dhaka PWD Division-1/2/3/4, City PWD Division, Dhaka. iii) Sub-Divisional Engineer, Dhaka PWD Sub-Division-5, Dhaka.		
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS				
	- Receiving Tender Document	Office of the Project Director, Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka		
	- Receiving Tender Document (Others)	(i) Office of the Divisional Commissioner, Dhaka Division, 1st 12-storied Govt. Office Building, Segunbagicha, Dhaka. (ii) Office of the Police Commissioner, Dhaka Metropolitan Police, 36, Shahid Captain Mansur Ali Sarani, Ramna, Dhaka		
	- Opening Tender Document	Office of the Project Director, Urban Building Safety Project, Purta Bhaban, Segunbagicha, Dhaka		
INFORMATION FOR TENDERER				
21	Eligibility and Qualification of Tenderer This Invitation for Tender is open to all Eligible Tenderers as mentioned below: a) The minimum number of years of general experience of the Tenderer as a supplier of man-power shall be three (3) years. b) The minimum specific experience as a supplier of man-power of at least ONE contract of similar nature completed over a period of three (3) years each with a value of at least of Tk 4,00,000.00 (Four Lacs) Only shall be required. c) The required average annual turnover of the Tenderer shall be at least of the amount of Tk 4,00,000.00 (Four Lacs) Only over the last three years d) The Tenderer must possess: (i) Up-to-date valid Trade License, (ii) Up-to-date Income Tax Clearance Certificate, (iii) Valid VAT registration Certificate. e) The minimum amount of liquid asset or working capital or Letter of Commitment for Bank's Undertaking for Line of Credit as per form PW2a-3 of Tender and Contract Forms must be submitted for this purpose of the successful Tenderer shall not be less than Tk. 2,00,000/- (Two Lac). The supporting Bank documents submitted along with the tender must be issued in between publication date and submission date of this Tender. f) All other required qualifications, Terms & conditions of the Tenderer are shown in the Tender Data Sheet (TDS) & special terms & condition of Tender documents. Necessary supporting documents are to be submitted as per requirement of ITT Clauses & Technical specification with the Tender.			
22	Brief Description of Physical Services	Supplying of Driver in Outsourcing basis.		
23	Price of Tender Document (Tk)	Tk 1,000/- (One Thousand only) (Non-refundable)		
	Package No	Identification of Package	Location	Tender Security Amount (Tk)
	OTM-01/2018-19	নগরাস্থলের ভবন সুরক্ষা প্রকল্প, গণপূর্ত অধিদপ্তর এর সরকারী দপ্তরে আউটসোর্সিং পদ্ধতিতে মাসিক মজুরী ভিত্তিতে গাড়ীচালক সরবরাহকরণ কাজ।	Dhaka	15,000.00
				Completion Time in Weeks / Months
				12 Months
PROCURING ENTITY DETAILS				
24	Name of Official Inviting Tender	MD. EMDADUL HUQ		
25	Designation of Official Inviting Tender	Executive Engineer (Procurement)		
26	Address of Official Inviting Tender	Urban Building Safety Project		
27	Contact details of Official Inviting Tender	Phone: 9588699	Fax: 9588700	Email: ee_ubsp@pwd.gov.bd
28	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings			
29	Special instruction a) Rate must be quoted both in figures & in words for each item of BOQ in the attached schedule up to two digits beyond decimal point. b) The Tender security shall be at the Tenderers option, be either in the form of a Bank Draft or Pay order from a Schedule Bank of Bangladesh in favor of Executive Engineer (Procurement), Urban Building Safety Project. c) If the Tenderer submit any false, incorrect or forged certificate, the Tender security may be forfeited. d) Original money receipt of purchasing Tender document must be enclosed with the original tender document. e) All photocopies submitted with the tender document must be duly attested by a class-I Gazetted Govt. Officer. f) The Tenderer should enclose the original Tender in one envelope and 01 copy of the Tender in another envelope duly marking the envelopes as "ORIGINAL" and "COPY", these two envelopes shall be enclosed in a single other envelope. a) Receiving, opening & evaluation of tenders will be done according to PPA-2006 & PPR-2008 and the amendments of the rules.			


 (MD. EMDADUL HUQ)
 Executive Engineer (Procurement)
 Urban Building Safety Project (UBSP)